

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, December 15, 2016, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, December 15, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Al Nienhuis, and Trustee Matt Nienhuis.

Guests Present: Kevin & Karen Parker, Wayne & Jeri Kiel, Dwayne Dreyer, Zoning Administrator Steve Kushion, Fire Chief Duane Wolters.

1. A motion was made by Vander Zwaag and supported by A. Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by A. Nienhuis and supported by Bronkema **to approve the Regular Meeting Minutes of November 17, 2016**. Motion carried.
3. Clerk's Report – Bronkema reported that she was involved in the election recount.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 35,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,450.63.
5. Community Comments: none.
6. A motion was made by Vander Zwaag and supported by A. Nienhuis **to contact the township attorney to ask him to advise us on the rezoning of property at 13871 Blair**, parcel number 70-12-19-200-010 with the intent of acting on it at/before the February meeting. Motion carried.
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Chief's Report – Wolters went over the run call and updated the board on matters concerning the fire department.
9. A motion was made by Bronkema and supported by A. Nienhuis **to approve closing the Olive Township offices on the following dates for 2017 holiday observance**: January 2, May 29, July 4, September 4, November 23-24 and December 25. Motion carried.
10. A motion was made by Bronkema and supported by Vander Zwaag **to approve by Resolution 2016-10 the 2017 meeting schedule for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals** (see attached). A roll call vote was taken. Ayes: Vander Zwaag, A. Nienhuis, M. Nienhuis, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried. The schedule will be posted in the township offices.
11. A motion was made by Vander Zwaag and supported by A. Nienhuis **to appoint Wayne Busscher, Beverly Machiela and Garry Smeyers to the Board of Review for a term of two years**, with Jason DeWitt appointed as alternate, also for a term of two years. Motion carried.

12. Meetings:

- Wolters and Vander Zwaag reported on the Legislative Meeting they attended recently at Ottawa County.
- Vander Zwaag attended the MACC Watershed meeting.

13. Correspondence was received on the following matters:

- Ottawa County Road Commission's Strategic Improvement Plan for 2017-2022

14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

15. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.

16. A motion was made by M. Nienhuis and supported by A. Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:37 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, November 17, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, November 17, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Dwayne Dreyer, Matt Nienhuis, Fire Chief Duane Wolters.

17. A motion was made by Hossink and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
18. A motion was made by Nienhuis and supported by Hossink **to approve the Regular Meeting Minutes of October 20, 2016.** Motion carried.
19. Clerk's Report – Bronkema reported on the recent election.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of two graves in lot D-69** of the Olive Township Cemetery **to Randall and Virginia Sloothaak.** Motion carried.
21. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 42,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,406.91. Midyear audit completed.
22. Community Comments: none.
23. Fire Chief's Report – Wolters went over the fire report with the board. He reported on several incidents recently.
24. Discussion was held on the possibility of adding a couple of street lights on Port Sheldon just east of US-31.
25. A motion was made by Vander Zwaag and supported by **Nienhuis to approve a feasibility study by Prein & Newhof at a cost not to exceed \$1,500 on a possible water supply system** in the southwest part of the township. Motion carried.
26. A motion was made by Vander Zwaag and supported by Hossink **to approve the replacement of the furnace at the Olive Township Museum** per the quote received from Baumann & DeGroot. Motion carried.
27. The Olive Township Board of Review will meet on December 13, 2016, at 8:00 am.
28. A motion was made by Vander Zwaag and supported by Hossink **to appoint Al Nienhuis to the Planning Commission,** effective November 20. Motion carried.

29. A motion was made by Vander Zwaag and supported by Bronkema **to accept the bid of Cutting Edge Lawn Care for snow plowing** at the township hall and fire station for a period of two years with a CPI adjustment (not to be less than 0) for the second year. Motion carried.
30. A motion was made by Nienhuis and supported by Vander Zwaag **to approve the quote from EBC to install card access/security for the township hall**. Motion carried.
31. Meetings:
- Lakeshore Advantage – Wolters and Vander Zwaag attended.
  - MACC Meeting – Wolters attended. A map of road conditions was passed out.
32. Correspondence was received on the following matters:
- Ottawa County Road Commission – notice of 4 way stop at New Holland and 120<sup>th</sup> Avenue.
33. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
34. A motion was made by Hossink and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
35. A motion was made by Hossink and supported by Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:00 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, October 20, 2016, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, October 20, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Attorney Ron Bultje, Zoning Administrator Steve Kushion, Fire Chief Duane Wolters, and 12 members of the public.

1. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of September 15, 2016**. Motion carried.
3. Clerk's Report – Bronkema reported that there was an unprecedented level of voter registration before the October 11<sup>th</sup> deadline.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 35,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,962.73.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's approval **of the site plan from Permaloc to construct a 45,000 sq. ft. addition to their warehouse at 13505 Barry Street**, parcel number 70-12-32-100-053, with the following conditions:
  - Fire Chief approval of the Fire Protection Systems for the proposed addition as well as the existing building must be obtained before a building permit is issued.
  - Landscaping must be installed by May 15, 2017.
  - Water Resources permit submitted to the township before a building permit is issued.

Motion carried.

7. Discussion was held on the recent use of air cannons by a farmer seeking to minimize pest damage. Attorney Bultje explained Michigan's Right to Farm Act—that it is a shield to protect farmers from nuisance lawsuits, provided they follow Generally Agricultural And Management Practices (GAAMPs). Air cannons are allowed under the Right to Farm Act as a pest management control, subject to federal and state guidelines. Members of the public were allowed to speak in turn about the affect the cannons have had on their lives. After much discussion, Bultje reminded those present that the township has absolutely no authority to regulate or to enforce the use of cannons by farmers. Michigan Department of Agriculture and Rural Development (MDARD) is the enforcing and regulating agency. If MDARD would issue a decision that a farmer has violated GAAMPs, the neighbors and/or the township would have the right to sue.
8. Various enforcement issues were discussed with the Zoning Administrator, with the board giving direction.

9. Fire Chief's Report – Chief Wolters passed out the monthly run report, and updated the board on recent events and training.
10. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2016-09 the partial termination of the Farmland and Open Space Agreement PA 70-66838-123126 due to the death of Brian Dreyer**. Ayes: Hossink, Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Motion carried.
11. A motion was made by Bronkema and supported by Nienhuis **to approve Garry Dreyer's Farmland and Open Space Preservation Program Application** for 20 years for 20 acres on the northeast corner of Blair Street and 128<sup>th</sup> Avenue, parcel number 70-12-21-100-005. Motion carried.
12. Discussion was held on snowplowing. The board will receive bids for snowplowing of township properties for two years. A scope of work is available by calling the office at 786-9996. Bids are due back in to the office by November 17, 2016 at 4 pm.
13. Discussion was held on the septic system issues at Baldwin Lakes Estates. Attorney Bultje informed the board that by amending the original consent judgment, the funds collected by the township could be used by the association to improve their failing system. After some discussion, a motion was made by Bronkema and supported by Vander Zwaag **to approve in concept the amended consent judgment sent to the township on October 10<sup>th</sup>, 2016 providing for a \$100,000 payment to Baldwin Lakes Site Condo Association (BLSCA) to use for septic improvements (upon approval by the court) and to authorize the township treasurer to implement the payment**. Motion carried.
14. Discussion was held on keying the township hall by a card access system. More information is needed.
15. Discussion was held on the open Sexton position. Three people originally expressed interest. After some discussion, a motion was made by Vander Zwaag and supported by Nienhuis **to appoint Brian Raak as sexton** of Olive Township, effective November 17. Motion carried.
16. A motion was made Bronkema and supported by Hossink **to approve the fee schedule** (see attached). Motion carried.
17. A motion was made by Vander Zwaag and supported by Bronkema **to contract with Amy Urick to build the township website** at a cost not to exceed \$4,500.
18. Meetings:
  - Ottawa County Road Commission – Wolters and Vander Zwaag met with OCRC.
19. Correspondence was received on the following matters:
  - Lakeshore Advantage—Invitation to their annual meeting
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
22. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:45 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, September 15, 2016, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, September 15, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Zoning Administrator Steve Kushion, Fire Chief Duane Wolters, Matt Nienhuis, and Tim and Brooke Keeler.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Nienhuis and supported by Hossink **to approve the Regular Meeting Minutes of August 18, 2016.** Motion carried.
3. Clerk's Report – Clerk Bronkema reported that she had received a resignation letter from the current sexton. She also reported on a cost center transfer, and that an application for farmland preservation had been received and would need to be acted on at the next meeting.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 36,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,166.70.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for Top Cut Lawn Care Service, LLC to operate a lawn and landscape business** at 13670 Port Sheldon Street, parcel number 70-12-30-200-021. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel to operate a dog kennel** at 5004 116<sup>th</sup> Avenue, parcel number 70-12-34-400-005. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Chief's Report – Chief Wolters explained the run report that was passed out, and updated the board on various matters pertaining to the fire department.
10. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the revised version of the MACC's Bylaws,** as attached. Motion carried unanimously.

11. A motion was made by Nienhuis and supported by Hossink **to approve by Resolution 2016-08 the collection of 2016 summer taxes for the area schools** at a cost of \$2.87 per parcel. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
12. Discussion was held on some proposals received for a new website. The board decided to wait for a few more quotes. Wolters and Hossink will look at this matter more closely and advise the board next month what they have found out.
13. Wolters reported that the repairs to the entry doors had been completed.
14. Discussion was held on the need to fill the sexton position. The board instructed Bronkema to advertise the position on Facebook.
15. Fee schedule review. Discussion. A motion was made by Hossink and supported by **Nienhuis to approve the fee schedule as attached effective November 1**. Motion carried.
16. Meetings:
  - MACC – Wolters reported on the recent MACC meeting he attended.
17. Correspondence was received on the following matters:
  - Drain work – Blendon residents petitioned for work on the Elenbaas drain.
  - Traffic Counts – Ottawa County Road Commission.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
19. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
20. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:22.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, August 18, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 18, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Duane Wolters, Steve Kushion, and John Breslin.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the Regular Meeting Minutes of July 21, 2016.** Motion carried.
3. Clerk's Report – Bronkema reported on the recent election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 60,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,695.24.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for Ryan Volk to operate a Used Car Dealership at 6702 Blair Lane**, parcel # 70-12-19-400-022. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a site plan approval for a 19,000 sq. ft. building addition for Holland Pallet at 13370 Barry Street**, parcel # 70-12-32-300-063, with the following conditions:
  - The applicant is to provide the Zoning Administrator with specification sheets for any lighting on the building before a building permit is issued.
  - The applicant is to provide detailed exterior elevations to the Township Board.
  - The fire line must have 50 feet of clearance the entire south side of the building to the east of the truck bays as requested by the Fire Chief.Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for Reenders Blueberry Farm for a mining operation on Stanton Street**, parcel number 70-12-05-200-019. Motion carried.
9. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for R&D Resources for a mining operation on 128<sup>th</sup> Avenue**, parcel numbers 70-12-17-200-010 and 70-12-17-200-011. Motion carried.

10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Chief's Report – Chief Wolters reported on fire department activities.
12. Fire Board Report – Vander Zwaag passed out the fire board minutes and reported on the fire board meeting.
13. A motion was made by Hossink and supported by Nienhuis **to reappoint Randy Vander Zwaag and Mike Nephew to a six year term on the fire board**. Motion carried.
14. A motion was made by Hossink and supported by Vander Zwaag **to approve the letter** drafted by attorney Ron Bultje **to inform the MDEQ that the township will not participate in any fashion with the new proposed septic system at Baldwin Lake Estates**. Motion carried.
15. Correspondence was received on the following matters:
  - Firework Resolution – Ferrysburg City Council
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:45 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, July 21, 2016, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 21, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, and Clerk Lona Bronkema. Absent: Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Craig Jenison, Mike Overley, Steve Kempker, Duane Wolters and Steve Kushion.

1. A motion was made by Bronkema and supported by Vander Zwaag **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of June 16, 2016 and the Special Meeting Minutes of June 27, 2016.** Motion carried.
3. Clerk's Report – Bronkema reported on the upcoming election.
4. A motion was made by Vander Zwaag and supported by Bronkema **to approve the transfer of two graves in Block C, Lot 75 in the Olive Township Cemetery** from Ernie Overkamp, Jr. to Janice & Robert Raak. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 55,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,744.04. Summer tax bills have gone out.
6. Community Comments: Steve Kempker introduced himself to the board and explained that he is running for the position of Ottawa County Sheriff. Craig Jenison introduced himself to the board and explained that he is running for the position of 58<sup>th</sup> District Court Judge (Hudsonville).
7. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
8. Fire Chief's Report – Chief Wolters updated the board on department happenings.
9. Mike Overley from Municipal Employees' Retirement System of Michigan (MERS) gave an overview of the MERS program and how Olive Township's plan is set up.
10. A motion was made by Vander Zwaag and supported by Bronkema **to authorize the township attorney to pursue an amendment to the Baldwin Lake Estates consent judgement,** substantially in the form presented (see attached), whereby the \$100,000 collected by the township for the dwelling units above 25 in the development would be paid over to the successor of the developer. Motion carried.

11. Discussion was held on various road projects.
12. Correspondence was received on the following matters:
  - Ottawa County Road Commission – results of a traffic analysis at 120<sup>th</sup> Avenue and New Holland Street. “Cross road traffic does not stop” panels will be added to existing stop signs.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
14. A motion was made by Bronkema and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
15. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:23.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Special Meeting  
Monday, June 27, 2016, 5:15 pm  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Monday, June 27, 2016, at 5:15 pm.  
Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, and Trustee Terry Hossink. Absent:  
Treasurer Randy Vander Zwaag and Trustee Al Nienhuis.

1. A motion was made by Hossink and supported by Bronkema **to approve** by Resolution 2016-07 **the refusal to accept ownership or responsibility for the water supply system of West Olive Estates**. A roll call vote was taken. Ayes: Hossink, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
2. A motion was made by Terry and Lona **to adjourn the meeting**. Motion carried. The meeting was adjourned at 5:20 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, June 16, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, June 16, 2016, at 7:00 p.m. Treasurer Vander Zwaag called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis. Absent: Supervisor Wolters.

Guests Present: Zoning Administrator Steve Kushion, Fire Chief Duane Wolters, Judy Mulder, Karen Miedema, Kit and Sandy Karsten.

1. A motion was made by Bronkema and supported by Hossink **to appoint Treasurer Vander Zwaag as moderator for the meeting** in Supervisor Wolters' absence. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
3. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of May 19, 2016**. Motion carried.
4. Clerk's Report – Bronkema gave a short report on the recent Memorial Day events, as well as updated the board on the upcoming election.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 110,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 13,733.86.
6. Community Comments: Karen Miedema introduced herself to the board and asked for their support as she is running for Circuit Court Judge. Judy Mulder introduced herself to the board and asked for their support as she is running for 58<sup>th</sup> District Court Judge. Kit and Sandy Karsten from the Olive Township Historical Society came and thanked the board for the annual support. They updated the board on several projects they have been working on.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for agricultural storage for Dan Disselkoen** at 4980 124<sup>th</sup> Avenue, parcel # 70-12-33-400-019. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Chief's Report – Chief Wolters updated the board on recent activities of the fire department.
10. Meetings:
  - Vander Zwaag reported on a Zeeland Rec meeting he attended recently.

11. Correspondence was received on the following matters:
  - Lakeshore Housing Alliance – Letter about the Ottawa Housing Next initiative.
12. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
13. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
14. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 7:56.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, May 19, 2016, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 19, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Zoning Administrator Steve Kushion, Fire Chief Duane Wolters, Ryan Kemppainen, OCRC, Jim Lilly, State House Candidate 89<sup>th</sup> District, Cory Senti, Terry Van Eyk, Melissa Linderman, Caleb Whitmer, Holland Sentinel.

1. A motion was made by Nienhuis and supported by Hossink **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Vander Zwaag **to approve the Regular Meeting Minutes of April 21, 2016**. Motion carried.
3. A motion was made by Bronkema and supported by Vander Zwaag **to approve the transfer of one grave** in Block D, Lot 84 in the Olive Township Cemetery from the estate of John & Jean Bosch to their son Jack Bosch. Motion carried.
4. A motion was made by Bronkema and supported by Hossink **to approve the transfer of one grave** in Block B, Lot 82 in the Olive Township Cemetery from Charles & Sandra Martin to Laura DeHaan. Motion carried.
5. A motion was made by Bronkema and supported by Hossink **to approve the sale of one grave** in Block D, Lot 34 in the Olive Township Cemetery to Dale Theodore. Motion carried.
6. Treasurer's Report -- Vander Zwaag reported a transfer of \$40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,265.56. The annual audit has begun.
7. Community Comments: Jim Lilly is running for 89<sup>th</sup> State House seat (Amanda Price). He introduced himself and gave an overview of what he would bring to the job.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for August Lighting** at 10000 Stanton Street, parcel number 70-12-01-300-043. Motion carried.
9. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
10. Fire Chief's Report – Wolters passed out the annual fire department. He updated the board on the recent fire at Faith United Reformed Church.

11. A motion was made by Hossink and supported by Nienhuis **to approve the amended Michigan Mutual Aid Box Alarm System Agreement (MABAS)** and to authorize the supervisor to sign the agreement on behalf of the township. Motion carried.
12. Discussion was held on proposed road projects. After input from members of the community in attendance, a motion was made by Vander Zwaag and supported by Hossink **to approve the gravel program for four township roads** (see attached) with a 50/50 cost share with the County Road Commission.
13. A motion was made by Nienhuis and Hossink **to approve an additional \$925 to pay for drain work** along 104<sup>th</sup> Avenue.
14. Correspondence was received on the following matters:
  - OCRC meeting – for information
  - Sheriff’s Report for information
  - State of Michigan Department of Treasury – AMAR Review letter
  - Michigan Senate – Resolution No. 146
  - Anonymous concerned resident – Pole Barn on Croswell Street
  - Wayne Linderman – Bagley Street Conditions
  - Bike MS – Great Lakes breakaway Bike MS Ride, June 12
  - Charter Communications – Channel realignment
15. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
16. A motion was made by Nienhuis and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
17. A motion was made by Nienhuis and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:35 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, April 21, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 21, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Steve Kushion.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of March 17, 2016**. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 200,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 8,269.64.
4. Community Comments: none.
5. A motion was made by Hossink and supported by Nienhuis **to approve Ordinance 2016-02, the Fire Protection Ordinance**, as recommended by the Planning Commission. A roll call vote was taken. Ayes: Vander Zwaag, Hossink, Nienhuis, Bronkema, Wolters. Nays: None. Motion carried.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation to allow **a temporary seasonal use permit for Les Jongekrijg to sell flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20 at 9622 Port Sheldon**, parcel number 70-12-25-200-032. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for Windy Hills Kennels to operate a dog kennel at 7552 128<sup>th</sup> Avenue**, parcel number 70-12-16-300-017. Motion carried.
8. A motion was made by Nienhuis and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for Georgetown Construction/Hidden Timbers, LLC for a mining operation at 14181 Stanton Street**, parcel number 70-12-06-200-004. Motion carried.
9. A motion was made by Bronkema and supported by Hossink **to approve** the Planning Commission's recommendation for **a special use renewal for a mining operation for H & R Sand Mine** at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 **on Fillmore Street**. Motion carried.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.

11. A motion was made by Vander Zwaag and supported by Nienhuis **to allow the supervisor to work with the Road Commission to regravel the following four roads:** 108<sup>th</sup> from Polk north to the dead end, 132<sup>nd</sup> from Van Buren to Bingham, Bingham from 120<sup>th</sup> to 112<sup>th</sup>, and Bagley from US-31 east to the dead end. Motion carried.
12. A motion was made by Bronkema and supported by Nienhuis **to approve by Resolution 2016-06 the wording for a fire emergency millage renewal proposal to be placed on the ballot at the August 2, 2016 election.** Ayes: Bronkema, Nienhuis, Hossink, Vander Zwaag, Wolters. Nays: None. Motion carried.
13. Meetings:
  - Lakeshore Advantage – Wolters reported on the work that Lakeshore Advantage is doing in West Michigan.
  - MACC – Wolters reported on a recent meeting of the Macatawa Area Coordinating Council.
14. Correspondence was received on the following matters:
  - Michigan Department of Treasury – Letter rejecting the AMAR plan from Olive Township.
  - Notice of Drain Maintenance – Robinson & Olive
15. A motion was made by Hossink and supported by Bronkema **to approve having the county convert Olive’s cemetery information into a GIS application** that would make the data available to the public. Motion carried.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to approve publication of minutes by title only.** Motion carried.
18. A motion was made by Hossink and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:08 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, March 17, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 17, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Vern Helder, Duane Wolters, Steve Kushion.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Hossink and supported by Vander Zwaag **to approve the Regular Meeting Minutes of February 18, 2016**. Motion carried.
3. Clerk's Report – Bronkema gave an update on the recent election.
4. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the transfer of three graves** in Block B (B-18-4, B-23-3, B-23-4) of the Olive Township Cemetery **from the trust of Peter DeWind to his daughter Glenda Langshaw** with the approval of the members of the DeWind family. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 35,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,861.73.
6. Community Comments: Vern Helder introduced himself to the board. He is a magistrate now for the 58<sup>th</sup> District Court, and is running for District Court Judge.
7. A motion was made by Hossink and supported by Bronkema **to approve** the Planning Commission's recommendation to grant **the request for a temporary/seasonal use permit for Potter Orchard** to operate a farm market from May 1 – December 23 at 13714 Port Sheldon, parcel number 70-12-30-200-012. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
9. Fire Chief's Report – Chief Wolters passed out the fire run report, and updated the board on fire department matters.
10. Wolters opened the public hearing on the budget. After hearing no comments from the general public, the public hearing was closed. After some discussion by the board on the budget, a motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2016-05 the General Appropriations Act for budget year 2016-2017**. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Abstentions: None. Motion carried.

11. A motion was made by Bronkema and supported by Hossink **to reappoint Wayne Vander Zwaag to a three year term on the Planning Commission.** Motion carried.
12. A motion was made by Nienhuis and supported by Vander **Zwaag to reappoint Andy Machiele to a one year term on the Zoning Board of Appeals.**
13. Discussion was held on the Township Clean-up, which is scheduled for April 30<sup>th</sup>.
14. A motion was made by Hossink and supported by Nienhuis **to approve the petition form brought to the board by the residents of Baldwin Lake Estates.** Motion carried.
15. A motion was made by Bronkema and supported by Vander **Zwaag to approve the payment of bills to the end of the fiscal year, March 31, 2016.** Motion carried.
16. Correspondence was received on the following matters:
  - Letter from area Convention and Visitors Bureaus about the recent submission of the West Michigan Pike for Michigan Byway certification.
  - Letter from Michigan Conference of the Seventh Day Adventist Church about their summer door to door missionary work.
17. A motion was made by Hossink and supported by Bronkema **to approve invoices for payment.** Motion carried.
18. A motion was made by Hossink and supported by Bronkema **to approve publication of minutes by title only.** Motion carried.
19. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:50 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, February 18, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 18, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Phil Kuyers, Steve Kushion, and Duane Wolters.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of January 21, 2016**. Motion carried.
3. A motion was made by Bronkema and supported by Hossink **to amend the budget** to increase the Election Worker Salaries & Wages line by \$1,750 and the Election Worker Supplies & Expenses line by \$500 and to decrease the unassigned funds by \$2,250. Motion carried.
4. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2016-04 the wording for a fire emergency millage renewal proposal** to be placed on the ballot at the August 2, 2016 election. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,253.07.
6. Community Comments: Phil Kuyers, Ottawa County Commissioner, updated the board on county happenings.
7. A motion was made by Hossink and supported by Nienhuis **to approve the Planning Commission's recommendation for approval of the site plan for Holland Pallet Repair at 13370 Barry Street, parcel #70-12-32-300-063, with the following conditions:**
  - Applicant provides a revised site plan showing a 10 foot setback from the west property line for storage of pallets.
  - Fire Chief approves of the site plan and fire suppression system.
  - Zoning Administrator approves of the landscape plan.
  - Applicant provides a \$5,000 letter of credit for removal of demolished building, with rubble to be removed no later than June 15, 2016.
  - Applicant stripes fire lanes as shown on site plan.

Motion carried.

8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal or unusual use permit for Edward Hoezee** to sell t-shirts and sweatshirts **at 9622 Port Sheldon**, parcel #70-12-25-200-032 no more than three days in May, three days in June, and three days in September. Motion carried.
9. A motion was made by Hossink and supported by VanderZwaag **to approve the adoption of Ordinance O-2016-01, a text amendment to Section 3.22** of the Zoning Ordinance having to do with **private road standards**, with language as recommended by the Planning Commission. Ayes: Nienhuis, Vander Zwaag, Hossink, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
10. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
11. Fire Chief's Report – Chief Wolters updated the board on recent calls and activities.
12. Discussion was held on the proposed fire budget. A motion was moved by Nienhuis and supported by Hossink **to approve the 2016-17 Annual Olive Township Fire Rescue budget** as presented by the Fire Board. Motion carried.
13. Fire Board Report – Vander Zwaag passed out the minutes of the recent fire board meeting.
14. A motion was made by Hossink and supported by Nienhuis **to approve the letter, with one change, that Assessor Tacoma wrote to the state** indicating the corrections that would be made following the recent audit. Motion carried.
15. Discussion was held on the 2016-17 budget. A motion was made by Vander Zwaag and supported by Hossink **to raise the wage for trustees to \$125 per meeting**.
16. NB – A motion was made by Hossink and supported by Vander **Zwaag to set the date for the public hearing for the 2016-17 budget for March 17**, at 7:45. Motion carried.
17. Meetings:
  - MACC – Wolters reported on a recent meeting he attended.
  - Zeeland Rec – Vander Zwaag reported on a recent meeting he attended.
18. Correspondence was received on the following matters:
  - OCWRC—Notice of ditch cleanings
19. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
20. A motion was made by Hossink and supported by Vander **to approve publication of minutes by title only**. Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:05 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, January 21, 2016, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, January 21, 2016, at 7:00 p.m. Supervisor Wolters called the meeting to order, and led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Tracy Stille-Mulligan, Duane Wolters.

1. A motion was made by Bronkema and supported by Hossink **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported Nienhuis **to approve the Regular Meeting Minutes of December 17, 2015**. Motion carried.
3. Clerk's Report – A motion was made by Nienhuis and supported by Vander Zwaag **to approve the sale of two graves in lot D-3 of the Olive Township Cemetery** to Corinna Medina. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 32,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 12,219.23.
5. Community Comments: Tracy Stille-Mulligan introduced herself to the board and informed them that she would be running for State Representative this year.
6. Fire Chief's Report – Chief Wolters handed out the run report, and reported that the fire department toured JR Automation this month.
7. A motion was made by Hossink and supported by Nienhuis **to adopt the 2016 Federal Poverty Guidelines for use by the Olive Township Board of Review and to approve the Township of Olive 2016 Application for Property Relief** (see attached). Motion carried.
8. Discussion was held on the Board of Review, which will meet on March 14 from 3 – 9 pm and on March 15 from 9 am – 3 pm. The organizational meeting will be held March 14 at 2 pm.
9. A motion was made by Vander Zwaag and supported by Hossink **to approve by Resolution 2016-01 a salary increase of 2% for the clerk** for fiscal year 2016-17. A roll call vote was taken. Ayes: Vander Zwaag, Hossink, Nienhuis, Bronkema, Wolters. Nays: None. Motion carried.
10. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2016-02 a salary increase of 2% for the treasurer** for fiscal year 2016-17. A roll call vote was taken. Ayes: Nienhuis, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Motion carried.
11. A motion was made by Vander Zwaag and supported by Nienhuis **to approve by Resolution 2016-03 a salary increase of 2% for the supervisor** for fiscal year 2016-17. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Motion carried.

12. A motion was made by Hossink and supported by Nienhuis **to approve the estimate from Busscher for digging a roadside ditch along 104<sup>th</sup>** at a cost not to exceed \$3,000. Motion carried.
13. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Olive Township Employee Handbook as revised** (see attached). Motion carried.
14. A motion was made by Vander Zwaag and supported by Hossink **to approve the contract with Michigan Chloride Sales** for dust control on the township gravel roads for this year. Motion carried. Look up what price was last year for Todd for budget.
15. Meetings:
  - MACC – Wolters reported on a recent meeting.
16. Correspondence was received on the following matters:
  - Permits granted in 2015– report from PCI.
17. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment**. Motion carried.
18. A motion was made by Hossink and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
19. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:12 p.m.

Lona Bronkema, Olive Township Clerk