

Olive Township Board of Trustees
Regular Meeting
Thursday, December 19, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, December 19, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Russ Hirdes.

1. A motion was made by Hossink and supported by Bronkema **to approve the amended agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by Hossink **to approve the Regular Meeting Minutes of November 21, 2013**. Motion carried.
3. Clerk's Report – Bronkema reported on budget and cemetery matters.
4. A motion was made by Hossink and supported by Nienhuis **to amend the budget** to increase the Legal and Attorney Fees line by \$20,000 and to decrease the unassigned funds by \$20,000. Motion carried.
5. A motion was made by Bronkema and supported by Hossink **to approve the sale of two graves** in the Olive Township Cemetery to Harris and Bertha Driesenga. Motion carried.
6. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 450,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 8,894.53.
7. Community Comments – none.
8. A motion was made by Bronkema and supported by Hossink **to approve** the Planning Commission's recommendation for **a special use renewal for Van Tuinen Dog Kennels** to operate a dog kennel at 14219 Port Sheldon Street, parcel number 70-12-19-300-005. Motion carried.
9. Fire Chief's Report – Chief Hirdes reported on training and truck matters. The new truck should be in service toward the end of January.
10. Fire Chief Position Update – A motion was made by Nienhuis and supported by Vander Zwaag **to have the Fire Board along with Retired Grandville Fire Chief Harvey Veldhouse and Supervisor Wolters serve on the Search Committee** for a new Fire chief. Motion carried.

11. A motion was made by Bronkema and supported by Hossink **to approve by Resolution 2013-20 the 2014 meeting schedule** for the Olive Township Board and the Olive Township Planning Commission (see attached). A roll call vote was taken. Ayes: Nienhuis, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Absent: None. Motion carried. The schedule will be posted in the township offices.
12. A motion was made by Hossink and supported by **Nienhuis to approve closing the Olive Township offices on the following dates for 2014 holiday observance:** January 1, May 26, July 4, September 1, November 27-28, and December 24-25. Motion carried.
13. A motion was made by Hossink and supported by Bronkema **to adopt the 2014 Federal Poverty Guidelines** for use by the Olive Township Board of Review and **to approve the Township of Olive 2014 Application for Property Relief** (see attached). Motion carried.
14. Correspondence was received on the following matters:
 - Zeeland Recreation – Letter on Future Planning
 - Ottawa County Road Commission – Grand Rapids Water Rate Study
15. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment.** Motion carried.
16. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
17. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:20 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, November 21, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, November 21, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: John Baumann, Brent Baumann, and Russ Hirdes.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Hossink **to approve the Regular Meeting Minutes of October 17, 2013.** Motion carried.
3. Clerk's Report – Discussion was held on a cemetery issue, with direction given by the board.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$39,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$6,210.02. Tax bills will be mailed out just after Thanksgiving.
5. A motion was made by Hossink and supported by Nienhuis **to amend the budget** by increasing the Assessor Salaries & Wages line item by \$9,295.00 and decreasing the Appraisal line item by \$9,295.00. Motion carried.
6. Community Comments: None.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve the special use request from J&R Blueberry Farm for migrant housing** at 6944 144th Avenue, parcel #70-12-19-100-017, with the following conditions: that the identified woods indicated on the plan are left in an undisturbed state and that evidence of State of Michigan approval is provided. Motion carried.
8. Fire Chief's Report – Chief Hirdes reported on matters having to do with the fire department.
9. Fire Chief's Position – A motion was made by Vander Zwaag and supported by Hossink **to accept Fire Chief Russ Hirdes' retirement letter with regrets.** Motion carried. Chief Hirdes will retire on February 28, 2014.
10. A motion was made by Hossink and supported by Vander Zwaag **to amend the fee schedule** to include the words "mechanical, plumbing, electrical and building permits that are pulled after work has commenced may be subject to double permit fees." Motion carried.

11. A motion was made by Hossink and supported by Nienhuis **to amend the Olive Township Employee Handbook** to reflect a change in employee health insurance eligibility from 6 months to 30 days due to new requirements imposed by the Affordable Care Act. Motion carried.
12. Discussion was held on the Baldwin Street paving project.
13. Various members of the board reported on meetings they had attended during the last month.
14. Ottawa County is looking for volunteers who are willing to allow their wells to be tested for research for the Groundwater Measurement Program that will be conducted next summer. Testing will be done by an independent third party. Contact Pam at the County Planning Department at plan@miottawa.org or 738-4852.
15. Correspondence was received on the following matters:
 - Ottawa County Water Resource Commissioner – Notice of Mulder Drain Maintenance
 - Ottawa County Road Commission – Annual Traffic Count Reports
 - Ottawa County Road Commission Strategic Improvement Plan
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
17. A motion was made by Hossink and supported by Nienhuis **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by Hossink and supported Bronkema **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:37 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, October 17, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, October 17, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Greg Ransford, Russ Hirdes.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of September 19, 2013**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported that a township resident wished to buy two graves in the Olive Township Cemetery. A motion was made by Bronkema and supported by Hossink **to approve the sale of two graves** in Block D, Lot 16 in the Olive Township Cemetery. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 41,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 7,238.37.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve the site plan for DeWind One-Pass Trenching** for property located in the Planned Unit Development District at 13685 Rocky Road, parcel numbers 70-12-31-400-040 and 70-12-31-400-041, with a release from landscaping requirements due to the fact that is it a PUD. Motion carried.
7. A motion was made by Vander Zwaag and supported by Hossink **to approve the purchase of a floating GIS software license** to be used in the office. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
9. Fire Chief's Report – Chief Hirdes reported on matters having to do with the fire department.

10. A motion was made by Hossink and supported by Vander Zwaag **to approve Garry Dreyer's Farmland and Open Space Preservation Program Application** for 10 years for 10 acres at Barry Street just east of 140th Avenue, parcel number 70-12-31-400-025. Motion carried.
11. The December Board of Review will be held on December 10 at 8:00 am.
12. Discussion was held on the paving of Baldwin Street.
13. Various members of the board reported on meetings they had attended during the past month.
14. Correspondence was received on the following matters:
 - Ottawa Co. Water Resource – notification of staff changes.
15. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment**. Motion carried.
16. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:10 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, September 19, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, September 19, 2013, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Greg Ransford, Russ Hirdes, Ken Rizzio and Dale Miller from Sara Lee Corporation.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of August 15, 2013**. Motion carried.
3. Clerk's Report –Zeeland School District will hold an election in Precinct 2 on November 5.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 120,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 7,753.32
5. Community Comments: None.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation of **the special use amendment for South Olive Christian Reformed Church** at 6425 120th Avenue, parcel number 70-12-21-400-006. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation of **the special use application for Magnum Equipment** to locate their equipment rental business at 13370 Barry Street, parcel number 70-12-32-300-063, with the following conditions:
 - Removal of parking space stripes in the proposed loading zone and the restriping of the loading zone accordingly.
 - All outdoor lighting shall be designed and arranged so as to reflect downward so that light will not reflect past the property line. In particular, the existing northern light shall be directed downward.
 - In accordance with Section 25.06O, the existing woods area alongside the proposed outdoor equipment storage area shall be preserved in an undisturbed state and noted on the site plan.
 - Vehicles being bought through the auto dealership license shall not exceed six at any given time.Motion carried.
8. A motion was made by Hossink and Nienhuis **to approve the adoption of Ordinance O-2013-05**, a text amendment to Section 3.24 of the Zoning Ordinance having to do with the removal of topsoil, with the language as recommended by the Planning Commission. Motion carried.
9. A motion was made by Hossink and supported by Nienhuis **to accept the proposed agreement with Verbeek** with the following added conditions:
 - A survey of the property will be required to clearly establish boundaries and the lot shall be staked to verify the proposed screening.
 - The proposed fence will be made of chain link with vinyl slats, or a similar construction sufficient to screen the property in the same manner as is the Dan Hoe property.
 - The fence will be maintained in good condition.Motion carried.

10. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
11. Fire Chief's Report – Chief Hirdes reported on department training and activities. On October 1, from 6-8 pm, a Fire Prevention Open House will be held at Central Station. The public is invited.
12. Supervisor Wolters opened the public hearing to allow discussion about the establishment of a Plant Rehabilitation District for Sara Lee Corporation--Zeeland. After some discussion, Wolters closed the public hearing. A motion was made by Bronkema and supported **Hossink to approve by Resolution 2013-17 the establishment of a Plant Rehabilitation District for Sara Lee Corporation--Zeeland** at 8300 96th Avenue, parcel number 70-12-12-400-018. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Hossink, Nienhuis, Wolters. Motion carried.
13. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Sara Lee Corporation—Zeeland. After some discussion, Wolters closed the public hearing. A motion was made by Nienhuis and supported by Hossink **to approve by Resolution 2013-18 an Industrial Facilities Exemption Certificate for tax abatement within a Plant Rehabilitation District for 12 years for Sara Lee Corporation—Zeeland**, on the condition that Sara Lee provides the board with an itemized list of improvements proposed. A roll call vote was taken. Ayes: Nienhuis, Hossink, Bronkema, Vander Zwaag, Wolters. Motion carried.
14. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Sara Lee Corporation—Zeeland. After some discussion, Wolters closed the public hearing. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2013-19 an Industrial Facilities Exemption Certificate for tax abatement within an Industrial Development District for 12 years for Sara Lee Corporation—Zeeland**, on the condition that Sara Lee provides the board with an itemized list of improvements proposed. A roll call vote was taken. Ayes: Hossink, Vander Zwaag, Bronkema, Nienhuis, Wolters. Motion carried.
15. A motion was made by Vander Zwaag and supported by Hossink **to approve Brian Dreyer's Farmland and Open Space Preservation Program Application** for 14 years for 48 acres at Blair Street and 136th Avenue, parcel number 70-12-20-100-019. Motion carried.
16. A motion was made by Vander Zwaag and supported by Hossink **to approve Don Zwagerman's Farmland and Open Space Preservation Program Application** for 10 years for 40 acres along Blair Street just east of 120th Avenue, parcel number 70-12-22-300-002. Motion carried.
17. Discussion was held on the Engineer's Report on the drains near Polk Street.
18. Discussion was held on the Shoreline Annual Audit Report.
19. Correspondence was received on the following matters:
 - Ottawa County Community Action Agency – request for release of federal funds from the Michigan State Housing Development Authority.
 - Ottawa Conservation District – request for inclusion of tree sale information in with tax bills.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
22. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:15 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, August 15, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 15, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Greg Ransford, Marcia Van Velzen, Ken Rizzio, Dale Miller, and Paul Diemer.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Vander Zwaag **to approve the Regular Meeting Minutes of July 18, 2013.** Motion carried.
3. Clerk's Report – Bronkema reported that there may be a state-wide election in November on road funding. If there is an election, the township Fire and Road proposals will also be on the ballot.
4. A motion was made by Bronkema and supported by Hossink **to amend the budget** to increase the License/Permits Revenue line by \$100,000 and the Building Inspector Salary and Wages Expense line by \$100,000. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 55,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 9,368.17. Tax bills went out on time, and taxes are starting to come in.
6. Community Comments: None.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use permit for Reenders Blueberry Farms to operate a mining facility** to remove 90,000 cubic yards of sand in order to make the land tillable for crops on Stanton Street, parcel number 70-12-05-200-019, with the following conditions:
 - It is not required to receive a signature from the Mitchell property at 9296 128th Avenue, parcel number 70-12-04-100-010 because it is out of the excavation area perimeter.
 - An annual payment of five center per cubic yard removed from the property shall be paid to the township in accordance with Section 18.16C7 of the Zoning Ordinance.
 - A \$30,000 letter of credit must be submitted. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation **for a renewal of a special use permit for The Berry Bunch** at 13871 Blair Street, parcel number 70-12-19-200-003. Motion carried.
9. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.

10. Fire Chief's Report – The fire run report was passed out. Treasurer Vander Zwaag reported that the Fire Board will meet in October. The old tanker truck has not yet sold.
11. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for Sara Lee Corporation—Zeeland. After some discussion, Wolters closed the public hearing. A motion was made by Hossink and supported by Bronkema **to approve by Resolution 2013-15 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for Sara Lee Corporation--Zeeland**. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Hossink, Nienhuis, Wolters. Nays: None. Motion carried.
12. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2013-16 the date of September 19, 2013 at 7:30 pm for three consecutive public hearings** to be held at the Olive Township Hall **for the consideration of the establishment of a plant rehabilitation district and for the consideration of two applications by Sara Lee Corporation--Zeeland** for industrial facilities exemption certificates at 8300 96th Avenue, parcel number 70-12-12-400-018. A roll call vote was taken. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Motion carried.
13. A motion was made by Hossink and supported by **Bronkema to hire Marcia Van Velzen to replace retiring personnel in the office** effective September 1 at an hourly rate of \$ 17.12. Motion carried.
14. A motion was made by Hossink and supported by Nienhuis **to approve a five year extension to the Metro Act agreement with AT&T**. Motion carried.
15. Supervisor Wolters briefed the board on the Polk Street area drain study from Prein & Newhof.
16. Supervisor Wolters reported on a recent Macatawa Area Coordinating Council meeting.
17. Supervisor Wolters reported that he went to an Ottawa County Road Commission meeting recently to discuss recent issues.
18. Correspondence was received on the following matters:
 - Zeeland Public Schools goal setting session to be held on September 19.
 - Howard Miller Dennis Martin retirement party August 21.
 - Ottawa County Economic Development report from Ken Rizzio.
19. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
20. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
21. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:21 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, July 18, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 18, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Al Nienhuis. Absent: Trustee Terry Hossink.

Guests Present: Greg Ransford, Bryan Jones, Ken Bosma, Ken Rizzio, Gerald Gunderson, Marcia Van Velzen, Dale Miller, and Sandy Brodie.

1. A motion was made by Bronkema and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Nienhuis and supported by Vander **Zwaag to approve the Regular Meeting Minutes of June 20, 2013** as corrected. Motion carried.
3. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 90,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 6,522.84.
4. Community Comments: none.
5. A motion was made by Vander Zwaag and supported by Nienhuis **to approve** the Planning Commission's approval of **the site plan and special use permit for G Squared Auto** at 6269 96th Avenue, parcel number 70-12-25-200-014 with the conditions spelled out by the Planning Commission. Motion carried.
6. A motion was made by Bronkema and supported by Nienhuis **to approve** the adoption of **Ordinance 2013-04, a text amendment to Article 17** of the Zoning Ordinance with language as recommended by the Planning Commission **having to do with solar energy**. Motion carried.
7. A motion was made by Vander Zwaag and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for R&D Resources** for a mining operation on 128th Avenue, parcel numbers 70-12-17-200-010 and 70-12-17-200-011. Motion carried.
8. A motion was made by Vander Zwaag and supported by Nienhuis **to approve by Resolution 2013-09 Olive Township's participation in the State's Fire Insurance Withholding Program**. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Nienhuis, and Wolters. Absent: Hossink. Motion carried.
9. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
10. Fire Department Report – Treasurer Vander Zwaag reported that there has been no interest in the old tanker that is for sale. The new truck that was ordered is on schedule.
11. Supervisor Wolters opened the public hearing to allow discussion about the establishment of an Industrial Development District for J.R. Automation Technologies, LLC. After some discussion, Wolters closed the public hearing. A motion was made by Bronkema and supported by Nienhuis **to approve by Resolution 2013-10 the establishment of an Industrial Development District for J.R. Automation Technologies** at 13365 Tyler Street, parcel number 70-12-17-300-030. A roll call vote was taken. Ayes: Nienhuis, Vander Zwaag, Bronkema, Wolters. Absent: Hossink. Motion carried.

12. Supervisor Wolters opened the public hearing for the consideration of an Industrial Facilities Tax Exemption for J.R. Automation Technologies, LLC. After some discussion, Wolters closed the public hearing. A motion was made by Nienhuis and supported by Bronkema **to approve by Resolution 2013-11 an Industrial Facilities Exemption Certificate for tax abatement for 12 years for J.R. Automation Technologies, LLC.** A roll call vote was taken. Ayes: Bronkema, Nienhuis, Vander Zwaag, Wolters. Absent: Hossink. Motion carried.
13. Ken Bosma from Prein & Newhof gave a presentation on their available services, including grant availability, grant writing, engineering projects, etc.
14. A motion was made by Bronkema and supported by Nienhuis **to approve by Resolution 2013-12 to hold a public hearing on August 15, 2013 at 7:30 p.m.** at the Olive Township Hall **to consider the application by Hillshire Brands for an industrial facilities exemption certificate.** A roll call vote was taken. Ayes: Vander Zwaag, Wolters, Nienhuis, Bronkema. Absent: Hossink. Motion carried.
15. Discussion was held on the report published by the Macatawa Area Coordinating Council on the possibilities for cooperation between area municipalities in many different areas. The board decided by consensus to continue to dialogue with other municipalities as to how best to cooperate with each other in an effort to cut costs, while still providing excellent service to our constituents.
16. Discussion was held on the possible need for additional drains near Polk Street.
17. Wolters reported that the bids for the Baldwin Street project came in within the approved range.
18. Discussion was held on the fees charged by the township. A motion was made by Nienhuis and supported Vander Zwaag **to change the fee schedule** (see attached worksheet). Motion carried.
19. A motion was made by Vander Zwaag and supported by **Nienhuis to approve by Resolution 2013-13 the wording for a fire and emergency millage proposal** to be placed on the ballot at the next State election. Ayes: Bronkema, Nienhuis, Vander Zwaag, Wolters. Absent: Hossink. Motion carried.
20. A motion was made by Vander Zwaag and supported by Nienhuis **to approve by Resolution 2013-14 the wording for a road millage proposal** to be placed on the ballot at the next State election. Ayes: Vander Zwaag, Nienhuis, Bronkema, Wolters. Absent: Hossink. Motion carried.
21. Meeting Reports – Treasurer Vander Zwaag reported that he attended a meeting held by the Ottawa County Road Commission Public Utilities. Small water and sewer fee increases will be put in place soon.
22. Correspondence was received on the following matters:
 - MACC Water Festival
 - OAISD letter
23. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
24. A motion was made by Bronkema and supported by Nienhuis **to approve publication of minutes by title only.** Motion carried.
25. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting.** Motion carried. The meeting was adjourned at 9:23 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, June 20, 2013, 7:00 pm.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, June 20, 2013, at 7:00 pm. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis. Treasurer Randy Vander Zwaag joined the meeting about 8:00 pm.

Guests Present: Greg Ransford, Greg Sterken, Dale Miller, and Rick and Ann Raak.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of May 16, 2013**. Motion carried.
3. Clerk's Report – Bronkema reported that there will likely be a November State-wide election having to do with Michigan road funding.
4. Treasurer's Report – Wolters reported a transfer of \$83,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$5,997.90. The auditor's report was very favorable, with the township receiving the highest possible rating.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance 2013-03 to rezone 13802 Blair**, parcel # 70-12-19-400-017 from commercial to agricultural. Motion carried. Ayes: Nienhuis, Hossink, Bronkema. Nays: None. Absent: Vander Zwaag. Abstentions: Wolters. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for approval of the site plan for **a 16,000 sq. ft. addition at Hillshire Brands at 8300 96th Avenue**, parcel # 70-12-12-400-018. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for renewal of **the special use permit for Dan Disselkoen** for agricultural storage at 4986 124th Avenue, parcel # 70-12-33-400-019. Motion carried.
9. Discussion was held on the fact that Greg Sterken has more animals than his acreage allows. Mr. Sterken said he is being harassed by neighbors, and that he should be allowed these animals under the Michigan Right to Farm Act. He also claims that the ordinance changed, and he used to be allowed one animal per acre. After much discussion, the board instructed Mr. Sterken that he has 30 days to bring his property into compliance by getting rid of all but one of his animals. If he fails to do this, a citation will be issued.
10. Various enforcement issues were discussed with Ransford, with the board giving direction.
11. Discussion was held on the proposed CBS billboard on Careerline Tech Center property. After much discussion, a motion was made by Hossink and supported by Bronkema **to pursue action to stop the construction of the billboard**. Motion carried, with Wolters voting no.
12. A motion was made by Bronkema and supported by Hossink **to approve by Resolution 2013-06 to hold a public hearing** on July 18, 2013 at 7:30 pm at the Olive Township Hall **for the consideration of the establishment of an industrial development district for J.R. Automation Technologies, LLC** at 13365 Tyler Street, parcel # 70-12-17-300-030. A roll call vote was taken. Ayes: Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Absent: Vander Zwaag. Abstentions: None. Motion carried.

13. A motion was made by Bronkema and supported by Hossink **to approve by Resolution 2013-07 to hold a public hearing** on July 18, 2013, at or after 7:30 pm at the Olive Township Hall **for the consideration of the application by J.R. Automation Technologies, LLC for an industrial facilities exemption certificate.** A roll call vote was taken. Ayes: Nienhuis, Hossink, Bronkema, Wolters. Nays: None. Absent: Vander Zwaag. Abstentions: None. Motion carried.
14. A motion was made by Hossink and supported by Nienhuis **to approve Resolution 2013-08 to declare both Richard and Steven Raak as “Essential to Farm” for the purpose of a partial termination of the Farmland and Open Space Agreement PA 70-4521B-123117.** Ayes: Hossink, Nienhuis, Bronkema, Wolters. Nays: None. Absent: Vander Zwaag. Abstentions: None. Motion carried.
15. Vander Zwaag joined the meeting about 8:10. Discussion was held on proposal millage. The board instructed the clerk to prepare language for fire and road millages for consideration at the next meeting.
16. Wolters updated the board on the DNR Game area. If any problems are witnessed, the sheriff’s department should be called.
17. Discussion was held on the flooding near 116th Avenue. By consensus, the board authorized Supervisor Wolters to expend funds not to exceed \$15,000 to conduct an engineering study on the need for drainage in the vicinity of Polk Street between 116th and 120th. Prein and Newhof will be used as the township engineer as needed.
18. Discussion was held on the improvements being made to Baldwin Street. For an additional \$175,000, culvert work and paving can be done. A motion was made by Hossink and supported by Nienhuis **to approve including paving and culvert work to the work done on Baldwin Street between 96th and 104th Avenues** at a total cost not to exceed \$578,000. Motion carried.
19. Meeting Reports:
 - Supervisor reported on a recent Macatawa Area Coordinating Council meeting. The members of MACC are considering a Kent/Ottawa county-wide buying group.
 - Trustee Hossink reported on Ottawa County Planning Commission Water Study meeting on the depletion of the aquifer in our area.
 - Clerk Bronkema reported on a regional clerk’s meeting that covered fireworks legislation, suggestions on how to comply with the Open Meetings Act, and other issues.
 - Supervisor Wolters reported on a recent Michigan Townships Association meeting with state legislators reporting on current issues at the state level.
20. Correspondence was received on the following matters:
 - Ottawa County Road Commission – information on new water rates
 - MDOT – notice of CSX intersection studies
 - Ottawa County Road Commission – traffic studies on 136th Avenue and on Blair Street
 - NuWool -- bid for shredding of documents
21. A motion was made by Bronkema and supported by Hossink **to approve invoices for payment.** Motion carried.
22. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
23. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:55 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, May 16, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 16, 2013, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, and Trustee Terry Hossink. Trustee Al Nienhuis was absent.

Guests Present: Russ Hirdes.

1. A motion was made by Hossink and supported by Vander Zwaag to approve the amended agenda. Motion carried.
2. A motion was made by Hossink and supported by Bronkema to approve the Regular Meeting Minutes of April 18, 2013. Motion carried.
3. Clerk's Report –Bronkema reported on the recent school election. The turnout (included absent voters) was approximately 7%.
4. A motion was made by Bronkema and supported by Hossink to amend the budget to increase the License/Permits Revenue line by \$25,000 and the Building Inspector Salary and Wages Expense line by \$25,000. Motion carried.
5. Treasurer's Report -- Vander Zwaag reported a transfer of \$40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$6,198.01.
6. Community Comments: none.
7. A motion was made by Hossink and supported by Vander Zwaag to approve the Planning Commission's recommendation for a special use renewal for August Lighting at parcel number 70-12-01-300-043, 10000 Stanton Street. Motion carried.
8. A motion was made by Hossink and supported by Vander Zwaag to approve the Planning Commission's recommendation for a mining special use renewal for H & R Sand Mine at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street. Motion carried.
9. A motion was made by Hossink and supported by Vander Zwaag to approve the Planning Commission's recommendation for the renewal of a special use permit for Turkey City Sand Mine at parcel numbers 70-12-17-100-003 and 70-12-17-200-001 on 136th Avenue. Motion carried.
10. Various zoning enforcement issues were discussed.
11. Fire Chief's Report – Chief Hirdes passed out the call report and updated the board on upcoming activities.
12. Discussion was held on the DNR hunting land. The resolution the township passed has been forwarded to the state. The township board plans to stay in contact with the DNR to continue dialogue on gun use.

13. Discussion was held on the recent heavy rains and the flooding that resulted.
14. Wolters and Vander Zwaag reported on the recent DNR meeting they attended in Grand Rapids.
15. Vander Zwaag reported on the recent Zeeland Recreation informational meeting he attended just before the election.
16. Wolters reported on the recent Macatawa Area Coordinating Council meeting he attended.
17. A motion was made by Bronkema and supported by Vander Zwaag to approve invoices for payment. Motion carried.
18. A motion was made by Hossink and supported by Bronkema to approve publication of minutes by title only. Motion carried.
19. A motion was made by Hossink and supported by Vander Zwaag to adjourn the meeting. Motion carried. The meeting was adjourned at 8:34 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, April 18, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, April 18, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Representative Amanda Price, a member of the press, and several members of the community.

1. A motion was made by Hossink and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of March 21, 2013** and the **Special Meeting Minutes of March 28, 2013.** Motion carried.
3. Clerk's Report – A motion was made by Bronkema and supported by Vander Zwaag **to approve the sale of four graves in Block D, Section 68** of the Olive Township Cemetery. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 175,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 2,278.72. Discussion was held on the unpaid Industrial Facilities Exemption money from Green Plastics. A motion was made by Vander Zwaag and supported by Hossink **to revoke the Industrial Facilities Tax Exemption for Green Plastics.** Motion carried.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for approval of **the site plan for a sign at Mr. Grow It All**, located at 6660 Blair Lane, parcel number 70-12-19-400-020. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for approval of **the site plan for a 13,700 sq. ft. addition to Hillshire Brands'** existing building at 8300 96th Avenue, parcel number 70-12-12-400-018. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation to grant **the request for a temporary/seasonal use permit for Potter Orchard** to operate a farm market from May 1 – Dec. 23 at 13714 Port Sheldon, parcel number 70-12-30-200-012. Motion carried.
9. A motion was made by Bronkema and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for approval, with conditions, of **the site plan for a special use for a 3,980 sq. ft. addition to the South Olive Christian Reformed Church** at 6425 120th Avenue, parcel # 70-12-21-400-006. Motion carried.
10. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation to renew **the special use permit for Merryman Dog Kennels**, at 7552 128th Avenue, parcel number 70-12-16-300-017. Motion carried.

11. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation to renew **the mining special use permit for Wishbone Estates** at 13951 Stanton Street, parcel number 70-12-06-200-004. Motion carried.
12. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
13. Fire Chief's Report – Chief Hirdes distributed copies of the 2012-13 Olive Township Fire Rescue Annual Report.
14. A motion was made by Hossink and supported Bronkema **to approve Terry and Wayne Geurink's Farmland and Open Space Preservation Program Application** for 50 years for 8.5 acres on Polk Street near 96th Avenue, parcel number 70-12-12-300-006. Motion carried.
15. A motion was made by Vander Zwaag and supported by Hossink **to contribute toward Holland's Fourth of July fireworks** in the amount of \$1,154. Motion carried.
16. Discussion was held on the State DNR property. Bern Luurstema passed out photos of bullet damage at several locations in the area. After the most recent bullet incident involving the Luurstema home, Supervisor Wolters wrote to Representatives Price and Meekhof asking that the DNR to temporarily close the land. The DNR declined to do so, but have increased patrols in the area. Rep. Price reported that the DNR has a two-pronged approach to solving this problem. The first is to step up patrols with sheriff's department and with DNR officers. The second involves an investigation, which is now nearly complete. Upon completion of the investigation, the law enforcement division of the DNR will make a recommendation to the wildlife division, which will make a final decision as to what will happen. After more discussion, a motion was made by Bronkema and supported by Hossink **to adopt Resolution 2013-05 to support a ban on all firearm activity on the DNR-owned land** in Olive Township, parcel numbers 70-12-23-300-011 and 70-12-27-200-013, except for licensed hunting of game in season. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried. (send to Amanda, Arlan, and DNR)
17. A motion was made by Vander Zwaag and supported by Bronkema **to accept the bid of Cutting Edge** for lawn care for township-owned properties for the period of 2 years. Motion carried.
18. Discussion was held on the Township Clean-up Day to be held on Saturday, April 27, from 9 – 2.
19. A motion was made by Vander Zwaag and supported by Bronkema **to connect the township offices to the Ottawa Area Intermediate School District fiber optic internet** at a cost not to exceed \$12,000. Motion carried.
20. A motion was made by Vander Zwaag and supported by Hossink **to switch backup services from IT Right to Carbonite**. Motion carried.
21. Several board members reported on meetings they had attended during the past month.
22. Correspondence was received on the following matters:
 - Annual Report from the Ottawa County Sheriff's Department.
 - Letter from the Ottawa Area Intermediate School District about their new "Doing More Together" website.
 - Letter from concerned township resident.

- Letter from the Seventh-Day Adventist Church Michigan Conference about summer canvassing.
 - Memo from Synagro informing us of application of bio-solids to land near 11000 Port Sheldon Road.
 - Letter from the State Department of Ag & Rural Development notifying us of the Michigan Ag Environmental Assurance Program re-verification of four farms in Olive Township owned by Harold Walcott.
 - A letter from the National MS Society notifying us of the June 9th MS Bike Ride through our area.
23. A motion was made by Hossink and supported by Nienhuis **to abandon billing Harlem and South Olive churches** for streetlight charges. Motion carried.
24. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
25. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
26. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:57 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Special Meeting
Thursday, March 28, 2013, 5:30 pm
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in special session on Thursday, March 28, 2013, at 5:30 pm.

The purpose of the meeting was to discuss the assessor position for Olive Township. Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Tyler Tacoma.

Public Comment: No one present for comment.

Discussion was held on the opportunity that has come up. In an effort to work together with other townships, we are entertaining the idea of hiring the assessor that the townships of Port Sheldon, Blendon, and Jamestown use.

Tyler graduated from Hope in 2003, and has worked for the city of Holland for about 9 years. At Holland City he worked on/with Board of Review, tax appeals, small claims court, assessment disputes under \$100K, property splits, Downtown Development Authority, special assessments, and residential building permits. He has given notice at Holland City, and will be done April 19th.

He is a level 3 assessor, and is currently working on acquiring his level 4 license. His annual fee would be \$12/per parcel, which would include the required 20% reassessment and would entail him being in the office one day per week.

A motion was made by Vander Zwaag and supported by Bronkema to hire Tyler Tacoma as the township assessor at the proposed rate effective April 18. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried. Tyler will start in the office the week of May 14.

A motion was made by Bronkema and supported by Hossink to approve publication of minutes by title only. Motion carried.

A motion was made by Nienhuis and supported by Vander Zwaag to adjourn the meeting. Motion carried. The meeting was adjourned at 6:05 pm.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, March 21, 2013, 7:00 pm
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, March 21, 2013, at 7:00 pm.

Supervisor Wolters called the meeting to order; Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Greg Ransford, Alan Rizor, Garry Smeyers, Brad Fisher, Ron Bultje, Aaron Bodbyl-Mast, Ken Rizzio, Mike Kolean, Glenn Nykamp, and Judge John Hulsing.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by Hossink **to approve the Regular Meeting Minutes of February 14, 2013**. Motion carried.
3. Clerk's Report – Clerk Bronkema reported on three cost center transfers at the end of the fiscal year: \$200 from Cemetery Supplies to Cemetery Wages, \$620 from Board of Review Supplies to Board of Review Wages, and \$400 from Building and Grounds Wages to Building and Grounds Supplies.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$31,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 6,260.76. Vander Zwaag reported that the annual payment was made to the Howard Miller Library.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Bronkema **to approve** the Planning Commission's recommendation with conditions to grant **a special use permit to Alan Rizor for a home occupation preparing used cars for sale at 10141 Baldwin Street**, parcel # 70-12-13-100-019. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation to **allow a temporary seasonal use permit for Les Jongekrijg to sell flowers, produce, Christmas trees, and miscellaneous related items from May 1 to December 20, 2013 at 9622 Port Sheldon**, parcel # 70-12-25-200-032. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to reappoint Wayne Vander Zwaag to the Planning Commission for a three-year term**. Motion carried.
9. A motion was made by Vander Zwaag and supported by Nienhuis **to reappoint Andrew Machiela to the Zoning Board of Appeals for a three-year term**. Motion carried.
10. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
11. The fire board recommended accepting the bid from Spartan on the new tanker. A motion was made by Hossink and supported by Nienhuis **to accept the bid from Spartan for the new tanker truck**. A roll call vote was taken. Ayes: Hossink, Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
12. Ron Bultje and Brad Fisher from Scholten Fant came to answer questions about their services. A motion was made by Vander Zwaag and supported by Hossink **to engage Scholten Fant for attorney services at \$130/hr**. Ayes: Bronkema, Vander Zwaag, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.

13. Mike Kolean and Glenn Nykamp came to talk about Zeeland Recreation and speak in support of the millage renewal for Precinct 2 voters coming up on May 7. They reported on the many activities available for residents and non-residents alike. For a home valued at \$100,000, the millage renewal will cost a taxpayer \$20 per year.
14. Wolters opened the public hearing on the budget. After some comments from the general public, the public hearing was closed. After some discussion by the board on the budget, a motion was made by Hossink and supported by Bronkema **to approve by Resolution 2013-03 the General Appropriations Act for budget year 2013-14**. A roll call vote was taken. Ayes: Nienhuis, Bronkema, Vander Zwaag, Wolters, Hossink. Nays: None. Abstentions: None. Motion carried.
15. Judge John Hulsing came to talk to the board about the judicial system in Ottawa County. The Ottawa County judges are funded by the county of Ottawa, and elected by the constituents.
16. Aaron Bodbyl-Mast from the Ottawa County Planning Department gave a presentation on water quality in Ottawa County. A preliminary study was done using existing data, but the County would like to do a more in-depth water study. A motion was made by Hossink and supported by Bronkema **to approve participation in the funding the Ottawa County Comprehensive Water Resource Study** proposed by the county at the level of \$3,500. Motion carried.
17. Ken Rizzio from the Ottawa County Economic Development came to update the board on the department's recent activities.
18. The Ottawa County Road Commission will host a meeting for township officials on March 27 at 7 pm. Vander Zwaag, Wolters, and Bronkema will attend.
19. Bids are being accepted for lawn care for township properties for a two-year period. A scope of work is available from the office. Bids must be submitted to the office by April 18 at 4:00 pm.
20. Township Clean-up Day will be held Saturday, April 27, 9 – 2. The Spring newsletter with the Clean-Up Day information will be sent out around April 5.
21. Supervisor Wolters reported on the March Board of Review, as well as a recent Ottawa County Utilities meeting he attended.
22. A motion was made by Vander Zwaag and supported by Hossink **to approve by Resolution 2013-04 the collection of 2013 summer taxes for the area schools at a cost of \$2.87 per parcel**. A roll call vote was taken. Ayes: Vander Zwaag, Hossink, Bronkema, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
23. Correspondence was received on the following matters:
 - A letter from the Ottawa Area Intermediate School District informing us about their K-12 collaborative programs.
 - A letter from a resident concerned about township matters.
 - A letter from Park Township notifying us of their intent to amend their master plan.
24. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
25. A motion was made by Bronkema and supported by Hossink to **approve publication of minutes by title only**. Motion carried.
26. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 10:15 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees
Regular Meeting
Thursday, February 14, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 14, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Greg Ransford, Russ Hirdes.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Bronkema **to approve the Regular Meeting Minutes of January 17, 2013.** Motion carried.
3. Clerk's Report – A motion was made by Hossink and supported by Vander Zwaag **to approve the transfer of two graves in Olive Township Cemetery** from Lyle and Donna Veldheer to Mike and Lona Bronkema. Motion carried with Bronkema abstaining.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 41,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 5,857.26.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a temporary seasonal or unusual use for Edward Hoezee** to sell t-shirts and sweatshirts at 9622 Port Sheldon, parcel number 70-12-25-200-032 for no more than six days during the spring, summer and fall of 2013. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** by Resolution 2013-01 the adoption of Ordinance 2013-01, **a text amendment to Section 2.02, Section 5.04, and Section 12.04 of the Zoning Ordinance** with language as recommended by the Planning Commission. A roll call vote was taken. Ayes: Hossink, Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
8. A motion was made by Hossink and supported by Bronkema **to approve** by Resolution 2013-02 the adoption of Ordinance 2013-02, **an amendment to the trucking ordinance.** A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Abstentions: None. Motion carried.
9. Fire Chief's Report – Chief Hirdes reported on recent training and activities, as well as updated the board as to ongoing investigations. Four additional firefighter candidates will be added to the department this year, while two firefighters are leaving the department.
10. Fire Board Report – Discussion was held on the need for a new tanker truck to replace one recently removed from service due to advanced deterioration.

11. A motion was made by Hossink and supported by Nienhuis **to increase general services, zoning administrator and building services wages by 2%**. Motion carried.
12. A motion was made by Hossink and supported by Nienhuis **to sever the contract with attorney Telman** effective March 31, 2013. Motion carried.
13. Discussion was held on the 2013-2014 budget for the township.
14. A motion was made by Vander Zwaag and supported by Hossink **to approve the Olive Township Fire Rescue department budget** for \$223,600. Motion carried.
15. A motion was made by Bronkema and supported by Vander Zwaag **to amend the 2012-2013 budget** by decreasing the Miscellaneous budget line item by \$4,000 and increasing the Capital Outlay budget line item by \$4,000. Motion carried.
16. A motion was made by Hossink and supported by Vander Zwaag **to set the date for the public hearing for the 2013-2014 budget as March 21, at 7:30 p.m.** Motion carried.
17. A motion was made by Bronkema and supported by Hossink **to approve the payment of bills to the end of the fiscal year**, March 31, 2013. Motion carried.
18. The Annual Clean-Up Date will be held on Saturday, April 27, from 9 am – 2 pm.
19. The dates for the Board of Review will be March 11, 9 am – 4:30 pm and March 12, 1:30 – 9 pm with one hour break each day.
20. Discussion was held on the possible need for streetlights at the intersections of Stanton and 120th and Fillmore and 120th. Supervisor Wolters will contact the county to discuss this.
21. Discussion was held on the need for a Spring Newsletter. This should be sent out by April 5.
22. Meeting Report – Supervisor Wolters reported on a recent MDOT meeting held in Crockery Township to update people on the M-231 bridge progress.
23. Correspondence was received on the following matters:
 - Macatawa Area Coordinating Council – A report on population/employment figures for area townships.
 - Ottawa Area Intermediate School District – An update on the services provided at the Ottawa Area Center.
 - Michigan Department of Ag – A notice that an Olive Township farm (J & R Blueberries on Tyler Street) has completed the Michigan Agriculture Environmental Assurance Program (MAEAP) verification process.
 - Ottawa County Economic Development Office – An update on activities for the 2nd half of 2012.
24. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
25. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
26. A motion was made by Nienhuis and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:20 p.m.

Lona Bronkema, Olive Township Clerk

Olive Township Board of Trustees
Regular Meeting
Thursday, January 17, 2013, 7:00 p.m.
6480 136th Avenue, Holland MI 49424

The Olive Township Board of Trustees met in regular session on Thursday, January 17, 2013, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Russ Hirdes, Greg Ransford, and several members of the community.

1. A motion was made by Hossink and supported by Bronkema **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of December 20, 2012.** Motion carried.
3. Clerk's Report – Bronkema reported that the recently-received request for information under FOIA has been abandoned by the requestor.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 64,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 6,005.85
5. Community Comments: Dennis McKee from Consumers Energy reported that smart meters will be installed in the area mid to late spring. Next summer information about each meter will be available for consumers to access on a website. This will set things up for dynamic pricing— charging different rates at different times.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve the special use application for an Animal Rescue to be operated at 13888 Blair Street, parcel # 70-12-19-400-012** with the following conditions:
 - Rescue shall be subject to an annual renewal by the board of trustees.
 - Animal waste disposal shall be to an off-site location.
 - No boarding is permitted at the facility.
 - Hours of operation shall be limited to 4:00 - 8:00 p.m. any day of the week and by appointment.
 - Shed F shall be constructed as a lean-to attached to the Building B (the Kennel) and shall blend in color to the existing building.
 - Shed E shall be constructed of wood to match Shed G.
 - Any dog or dogs taken outside temporarily shall be supervised.
 - The drive shall be paved to a minimum width of nine (9) feet with a heavy base coat within one (1) year of approval.
 - The proposed fence must be constructed at a height of at least 48 inches and may be made of galvanized material.

- The facility shall be limited to 48 cats and six (6) dogs, excluding personal dogs kept by the owner under Section 21.34 of the Zoning Ordinance.
 - Up to 10 sections of privacy fencing, not to exceed six (6) feet in width and eight (8) feet in height, as presented by the applicant, may be installed along the driveway to the north.
7. Fire Chief's Report – Chief Hirdes reported on ongoing department training.
 8. A motion was made by Vander Zwaag and supported by Hossink **to approve the appointment of Doug Brouwer to the Zoning Board of Appeals**. Motion carried.
 9. A motion was made by Hossink and supported by Nienhuis **to hold elected officials' pay at the same rate as last year**. Motion carried.
 10. Discussion was held on upcoming office and building needs in preparation for budget planning.
 11. The 2012 building permit report was received from PCI for information.
 12. Discussion was held on updating the office BS&A software to the new .Net version. The consensus was that there is no reason to update at this time.
 13. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the contract with Michigan Chloride Sales for dust control** on the township gravel roads for this year. Motion carried.
 14. The date for the **Township Clean-up Day will be Saturday, April 27th**, from 9 – 2.
 15. Wolters reported on a Macatawa Area Coordinating Council meeting he attended.
 16. Correspondence was received on the following matters:
 - Ottawa Area Intermediate School District – introducing their new Skills4Success initiative.
 - Michigan Dept. of Treasury -- Water Pollution Control Exemption Certificate for Sara Lee
 17. Discussion was held on the DNR Property near 112th and Port Sheldon.
 18. Discussion was held on currently stored items that can be disposed of to make more room for records storage.
 19. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment**. Motion carried.
 20. A motion was made by Hossink and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
 21. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:15 p.m.

Lona Bronkema, Olive Township Clerk