

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, December 17, 2015, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, December 17, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Lee Talsma, Matt Nienhuis, Duane Wolters, and Steve Kushion.

1. A motion was made by Nienhuis and supported by Hossink **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of November 19, 2015**. Motion carried.
3. Clerk's Report – Bronkema updated the board on recently-proposed election legislation.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$32,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$11,075.31.
5. Community Comments: none.
6. Various enforcement issues were discussed with Zoning Administrator Kushion, with the board giving direction.
7. Fire Chief's Report – Chief Wolters updated the board on fire runs and training. He reported that Ottawa County has decided to go with the 800 Mhz system, though the fire departments will remain on the VHF system until they feel that the 800 Mhz system is fully functioning.
8. Fire Board Report – Vander Zwaag reported on the board's recent meeting.
9. A motion was made by Vander Zwaag and supported by Hossink **to approve closing the Olive Township offices on the following dates for 2016 holiday observance: January 1, May 30, July 4, September 5, November 24-25, and December 23-26**. Motion carried.
10. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2015-07 the 2016 meeting schedule** for the Olive Township Board, the Olive Township Planning Commission, and the Olive Township Zoning Board of Appeals (see attached). A roll call vote was taken. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried. The schedule will be posted in the township offices.
11. A motion was made by Vander Zwaag and supported by Hossink **to award the 120<sup>th</sup> and Polk ditch cleaning job to Busscher** at a cost not to exceed \$1,125. Motion carried.
12. A motion was made by Vander Zwaag and supported by Hossink **to award the 116<sup>th</sup> and Polk ditch cleaning job to Randy Meyer** at a cost not to exceed \$1,425. Motion carried.

13. A motion was made by Hossink and supported by Bronkema **to award the 104<sup>th</sup> and Polk Section 1 ditch cleaning job to Randy Meyer** at a cost not to exceed \$1,900. Motion carried.
14. A motion was made by Hossink and supported by Nienhuis **to award the 104<sup>th</sup> and Polk Section 2 ditch cleaning job to Busscher** at a cost not to exceed \$3,325. Motion carried.
15. A motion was made by Hossink and supported by Nienhuis **to direct Supervisor Wolters to solicit bids for an additional ditch cleaning job** from the end of Section 2 to the Ovens Sawyer drain (approximately 800') and to allow Wolters to award the job as he sees fit at a cost not to exceed \$2,000. Motion carried.
16. A motion was made by Vander Zwaag and supported by Hossink **to contribute \$5,000 toward the replacement of a culvert on 96<sup>th</sup> on the Blendon Olive drain.** Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2015-08 a request to the Michigan State Tax Commission to revoke the Industrial Tax Exemption Certificate for Green Plastics, LLC.** A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, Wolters, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
18. Meetings:
  - Wolters reported on a recent Macatawa Area Coordinating Council meeting he attended.
19. Correspondence was received on the following matters:
  - Ottawa County Road Commission provided traffic counts for various township roads.
  - Lakeshore Advantage submitted the annual report.
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
22. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:15.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, November 19, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, November 19, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Shelley Alexander, Cheri Smith, Bryan House, Chris Seeley, Kristine Verwoerd, Lori Walsh, Kate Norris, Brian & Kelly DeGarmo, Ryan & Ashley Donley, Alicia Jett, Dustin Jett, Brad Slagh, Fire Chief Duane Wolters, and Attorney Ron Bultje.

23. A motion was made by Hossink and supported by Nienhuis to approve the amended agenda. Motion carried.
24. A motion was made by Bronkema and supported by Nienhuis to approve the Regular Meeting Minutes of October 15, 2015 and the Special Meeting Minutes of November 3, 2015. Motion carried.
25. A motion was made by Bronkema and supported by Hossink to approve the sale of four graves in Block D in the Olive Township Cemetery to Delwyn and Sheila Vanden Bosch. Motion carried.
26. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 42,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,180.95. The winter tax bills will be mailed out about December 1<sup>st</sup>.
27. Community Comments: none.
28. A motion was made by Hossink and supported by Nienhuis to approve the adoption of Ordinance 2015-10, a text amendment to Section 5.04 and Section 18.05 of the Zoning Ordinance having to do with permitted accessory uses in the Agricultural Zoning District and with public hearings, with language as recommended by the Planning Commission. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried.
29. Fire Chief's Report – Wolters passed out the run report and updated the board on fire department matters.
30. County Treasurer Brad Slagh came to the meeting to inform the board on various ways he works with people who have not paid their taxes to help them not lose their houses.
31. Several residents of Baldwin Lakes Estates attended the meeting. Discussion was held on the history and the current condition of the septic system at the development.
32. A motion was made by Hossink and supported by Vander Zwaag to approve a 5-year unilateral METRO Act agreement with Lynx Network Group. Motion carried.
33. The December Board of Review will meet on December 15, 2015, at 8:00 a.m.

34. Meetings:

- Wolters reported on the Ottawa County Fall Local Unit Meeting he attended recently.
- Wolters reported on the MACC meeting he attended recently.

35. Correspondence was received on the following matters:

- State Tax Commission – notification of assessing audit in Olive Township.

36. A motion was made by Bronkema and supported by Vander Zwaag to approve invoices for payment. Motion carried.

37. A motion was made by Hossink and supported by Nienhuis to approve publication of minutes by title only. Motion carried.

38. A motion was made by Hossink and supported by Vander Zwaag to adjourn the meeting. Motion carried. The meeting was adjourned at 9:08 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Special Meeting  
Thursday, November 3, 2015, 5:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in a special session on Tuesday, November 3, 2015 at 5:00 p.m. Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: none.

1. A motion was made by Vander Zwaag and supported by Hossink **to accept the resignation of Duane Kooiker from the Fire Board** with regrets due to health reasons. Motion carried.
2. A motion was made by Vander Zwaag and supported by Hossink **to appoint Cal Brandsen to the Fire Board** as a replacement for Duane Kooiker. Motion carried.
3. A motion was made by Hossink and supported by Vander Zwaag **to hire Steve Kushion as the Olive Township Zoning Administrator** (under the terms spelled out in the attached handout) effective November 19. Motion carried.
4. A motion was made by Bronkema and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 5:44 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, October 15, 2015, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, October 15, 2015, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Jeff Baker, Dan Marzynski, Brad Siegers, Dwayne Dreyer, Gene Vander Zwaag, and Greg Ransford.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of September 17, 2015**. Motion carried.
3. Clerk's Report – Bronkema briefed the board on election deadlines for candidates and proposals that will be placed on the 2016 ballots.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 5,703.78. Winter tax bills are being prepared and will be mailed out right around December 1.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **an amendment to the special use permit previously granted to West Michigan Management Services, LLC** to modify the approved parking and building use at 13001 New Holland Street, parcel number 70-12-32-400-006. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for The Mall of Crown Motors to operate a new/used vehicle sales lot** at 13001 New Holland Street, parcel number 70-12-32-400-006. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance 2015-09, a text amendment** to Section 2.02, Section 3.16 and Article 24 of the Zoning Ordinance **having to do with digital signage**, with language as recommended by the Planning Commission. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried.
9. A motion was made by Hossink and supported by Vander Zwaag to approve an amendment to a special use permit for Gene Vander Zwaag to operate a home occupation fixing washers and dryers for the dairy industry with no outdoor storage at 7645 120<sup>th</sup> Avenue, parcel number 70-12-16-200-036. Motion failed.
10. A motion was made by Nienhuis to approve an amendment to a special use permit for Gene Vander Zwaag to operate a home occupation fixing washers and dryers for the dairy industry with 5,000 square feet of outdoor storage at 7645 120<sup>th</sup> Avenue, parcel number 70-12-16-200-036. Motion failed for lack of support.

11. A motion was made by Nienhuis and supported by Bronkema **to approve** the Planning Commission's recommendation for **an amendment to a special use permit for Gene Vander Zwaag to operate a home occupation fixing washers and dryers** for the dairy industry at 7645 120<sup>th</sup> Avenue, parcel number 70-12-16-200-036, with the following modified conditions:

- Business outdoor storage is limited to a fence running approximately 24 feet south off the southeast corner of the pole barn addition and traveling approximately 53 feet west (equal to the length of the pole barn addition and traveling approximately 33 feet north back to the southwest corner of the pole barn addition. (See attached site plan for details). All business related items including the dumpster, vans and other vehicles, operable or not, shall be stored within the fenced area or the enclosed accessory building.
- The fence shall be 10 feet tall.
- The existing 48' fence running north to south adjacent to the old barn shall be kept intact.
- The remaining illegally erected fence shall be taken down.
- All changes must be made by December 1, 2015, and maintained, or the special use permit will be immediately revoked.

Motion carried, with two members voting no.

12. Fire Department/Board Report – Vander Zwaag passed out the monthly call report for the department.

13. A motion was made by Hossink and supported by Vander Zwaag **to accept Zoning Administrator Greg Ransford's resignation effective October 30, 2015, with regrets.** Motion carried.

14. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.

15. Discussion was held on adding an ADA compliant auto door opener to the front office door. It was decided by consent to approve this.

16. Discussion was held on the recent decisions made by the Boards of Determination for the Borculo Drain, the Elenbaas Drain, and the Pigeon Creek Drain.

17. Discussion was held on a few matters pertaining to the cemetery.

18. Correspondence was received on the following matters:

- Ottawa County Planning – Notice of M-231 Bridge dedication

19. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.

20. A motion was made by Hossink and supported by Nienhuis **to approve publication of minutes by title only.** Motion carried.

21. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:56 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, September 17, 2015, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, September 17, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Duane Wolters, Greg Ransford, Brandon Israels, Kyle Israels.

1. A motion was made by Hossink and supported by Vander Zwaag **to approve the agenda**. Motion carried.
2. A motion was made by Bronkema and supported by Hossink **to approve the Regular Meeting Minutes of August 20, 2015**. Motion carried.
3. Clerk's Report – none.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$12,470.28.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Wolters to approve the Planning Commission's recommendation for a special use permit for Israels Property Holdings to conduct a home occupation landscaping business at 13053 Stanton, parcel number 70-12-05-200-041 with the following conditions:
  - Maintain screening as presented
  - Provide annual evidence of employment for Mr. Israel's brother in law, who is the occupant of the dwelling
  - Operation shall be limited from 7 am – 7 pm, 7 days a week
  - Brandon Israels must live on business property within 48 months of approvalMotion failed.
7. A motion was made by Vander Zwaag and supported by Wolters **to approve** the Planning Commission's recommendation for **a special use permit for Israels Property Holdings to conduct a home occupation landscaping business at 13053 Stanton**, parcel number 70-12-05-200-041 with the following conditions:
  - Maintain screening as presented
  - Provide annual evidence of employment for Mr. Israel's brother in law, who is the occupant of the dwelling
  - Operation shall be limited from 7 am – 7 pm, 7 days a week
  - Brandon Israels must live on business property within 24 months of approvalMotion carried.

8. A motion was made by Hossink and supported by Vander Zwaag **to send the Sign Ordinance back to the Planning Commission** for more work. Motion carried.
9. Discussion was held on the proposed Business Registration Ordinance and direction was provided for the Planning Commission to narrow the scope to fire safety and other matters they find appropriate.
10. A motion was made by Hossink and supported by Bronkema **to approve** the Planning Commission's recommendation for **a special use renewal for M&M Kennel to operate a dog kennel at 5004 116<sup>th</sup> Avenue**, parcel number 70-12-34-400-005. Motion carried.
11. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
12. Fire Chief's Report – Wolters handed out the monthly run report and briefed the board on recent fire department activities.
13. A motion was made by Hossink and supported by Vander Zwaag **to approve the Fire Department Mutual Aid Agreement**, a copy of which is on file at the Clerk's office, and to authorize the Supervisor and the Fire Chief to sign the agreement on behalf of the township. Motion carried.
14. Meetings:
  - Wolters and Vander Zwaag viewed the M-231 Bridge and reported that it will be open to traffic sometime in October or November.
  - Vander Zwaag reported on a meeting of the Zeeland Recreation Board—they have hired a new director, and the BilMar ball fields have been completed.
15. Correspondence was received on the following matters:
  - Lakeshore Advantage request for funding.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:04 p.m.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, August 20, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, August 20, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance, and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Duane Wolters, Howard Wolters.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of July 16, 2015**. Motion carried.
3. Clerk's Report: none.
4. Treasurer's Report: Vander Zwaag reported a transfer of \$54,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$9,911.42.
5. Community Comments: none.
6. Former Trustee Howard Wolters addressed the board, giving a short history on planning and zoning in Olive Township.
7. Fire Chief's Report – Chief Wolters briefed the board on recent fire/rescue runs. The department has recently hired three new firefighters.
8. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2015-06 an amendment to the Ottawa County Solid Waste Management Plan** which changes the siting criteria for landfill expansion. A roll call vote was taken. Ayes: Hossink, Nienhuis, Bronkema, Vander Zwaag, Wolters. Nays: None. Motion carried.
9. A motion was made by Hossink and supported by Vander Zwaag **to approve the contract with TDS** for 4-line phone service for 60 months. Motion carried.
10. A motion was made by Vander Zwaag and supported by Nienhuis **to approve the bid for parking lot maintenance** submitted by Advanced Sealing & Paving, Inc. at a cost not to exceed \$6,250. Motion carried.
11. A motion was made by Bronkema and supported by Vander Zwaag **to approve the bid** for the purchase and installation of **an additional security camera** on the township hall building facing west submitted by EBC Security Electric. Motion carried.
12. A motion was made by Vander Zwaag and supported by Hossink **to levy the following millage amounts for the following purposes for the year 2016**: .9784 mills for general operating; 1 mill for

fire/EMS; 2 mills for roads; .75 mills for fire/emergency equipment; and .25 mills for library services. Motion carried.

13. Meetings:

- Wolters reported on a recent MACC meeting he attended.

14. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

15. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.

16. A motion was made by Hossink and supported by Vander Zwaag **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:50.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, July 16, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, July 16, 2015, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Ken Assink, Duane Wolters, Greg Ransford.

1. A motion was made by Vander Zwaag and supported by Hossink to approve the amended agenda. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of June 18, 2015**. Motion carried.
3. Clerk's Report – A motion was made by Bronkema and supported by Hossink **to approve the sale of three graves in Block D in the Olive Township Cemetery to Judy Kronemeyer**. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 85,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,361.65. Tax bills and deferment notices have been sent out.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance 2015-08 to rezone property at 13580 Port Sheldon**, parcel number 70-12-29-100-009, **and 13586 Port Sheldon**, parcel number 70-12-29-100-002 from Commercial Zoning District to Medium Density Residential Zoning District. Motion carried. Ayes: Hossink, Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for approval of **the site plan for the construction of a 900 square foot equipment storage barn for Landscape Design at 7351 West Olive Road**, parcel number 70-12-18-300-026. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for Reenders Blueberry Farm for a mining operation on Stanton Street**, parcel number 70-12-05-200-019. Motion carried.
9. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use renewal for R&D Resources for a mining operation on 128<sup>th</sup> Avenue**, parcel numbers 70-12-17-200-010 and 70-12-17-200-011. Motion carried.

10. A motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2015-05 a 12-month moratorium on second dwellings permitted in the Agricultural District** under Section 5.04A of the Zoning Ordinance. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
11. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
12. Fire Chief's Report – Chief Wolters went over the monthly run report and updated the board on recent activities of the fire department.
13. Fire Board Report – Vander Zwaag reported that the fire board recently interviewed six candidates, and recommended that three be enrolled in the academy.
14. Barry Street Fire Update – Supervisor Wolters reported on recent inspections at the Barry Street fire site, as well as requests for more information.
15. The Olive Township Board of Review will meet July 21<sup>st</sup> at 8:00 am.
16. A motion was made by Bronkema and supported by Hossink **to approve the changes to the Olive Township Drain Guidelines** (see attached). Motion carried.
17. A motion was made by Hossink and supported by Vander Zwaag **to appoint Bruce Geurink to the Zoning Board of Appeals** for a term of three years.
18. Meetings – M-231 – Wolters reported on a meeting he attended on the new M-231 bridge.
19. Correspondence was received on the following matters:
  - Arcadis U.S., Inc. – Notice of Marathon pipe line testing
  - Ottawa County – Information on Phase 2 of Water Study
20. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
21. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
22. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:42 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, June 18, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, June 18, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Randy Vander Ploeg, Duane Wolters, Greg Ransford, and Ron Bultje.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of May 21, 2015.** Motion carried.
3. Clerk's Report – None.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 58,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 11,605.75. Property tax bills will go out the first of July. The annual financial audit has been completed, and the township received the highest rating possible.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance 2015-06 to rezone property at 0 136<sup>th</sup> Avenue, parcel number 70-12-32-300-062, from Low Density Residential District to Light Industrial District.** Motion carried. Ayes: Nienhuis, Hossink, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance O-2015-07, a text amendment to Section 21.18A of the Zoning Ordinance having to do with pools, hot tubs and Jacuzzis,** with language as recommended by the Planning Commission. Ayes: Vander Zwaag, Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Abstentions: None. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation of **the site plan for signage for Fancy Farm Girl,** contingent on administrative approval of the business, **at 13670 Port Sheldon Street,** parcel number 70-12-30-200-021. Motion carried.
9. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for agricultural storage for Dan Disselkoen at 4980 124<sup>th</sup> Avenue,** parcel # 70-12-33-400-019. Motion carried.

10. A motion was made by Bronkema and supported by Hossink **to approve by Resolution 2015-03 a six-month extension to the previously approved moratorium on digital billboards and digital signs**. A roll call vote was taken. Ayes: Vander Zwaag, Hossink, Nienhuis, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
11. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
12. Fire Chief's Report – Wolters passed out the monthly fire run report, and updated the board on recent training and fire department activities.
13. Discussion was held on the recent industrial fire on Barry Street. The County has made changes in their procedures for notifying the township of water shut-offs. Discussion was held on the possibility of a new ordinance covering sprinkler systems and other matters; referred to the Planning Commission.
14. Gary Raak, the township Plumbing Inspector, will be retiring effective August 31. A motion was made by Nienhuis and supported by Vander Zwaag **to approve the appointment of Bob Modreske as our new Plumbing Inspector effective September 1, 2015**. Motion carried.
15. A motion was made by Hossink and supported by Vander Zwaag **to approve an addendum to the Michigan Mutual Aid Box Alarm System Agreement (MABAS)** and to authorize the supervisor to sign the agreement. Motion carried.
16. A motion was made by Hossink and supported by Nienhuis **to approve by Resolution 2015-04 the Olive Township FOIA Procedures and Guidelines and Public Summary**. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, Hossink, Nienhuis, Wolters. Nays: None. Abstentions: None. Motion carried.
17. Discussion was held on the township's Drain Cleaning Guidelines.
18. Correspondence was received on the following matters:
  - Gary Raak – Plumbing inspector's retirement letter
  - Ottawa County Utilities – Annual Pumpage/Usage Report for Community Water Supply
  - Ottawa County Sheriff's Department – 2014 Annual Report
19. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment**. Motion carried.
20. A motion was made by Hossink and supported by Bronkema **to approve publication of minutes by title only**. Motion carried.
21. A motion was made by Nienhuis and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:56.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, May 21, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, May 21, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Trustee Hossink led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink. Trustee Al Nienhuis was absent.

Guests Present: Ken Koester, Greg Ransford, Duane Wolters.

1. A motion was made by Vander Zwaag and supported by Hossink **to approve the amended agenda.** Motion carried.
2. A motion was made by Bronkema and supported by Hossink **to approve the Regular Meeting Minutes of April 16, 2015.** Motion carried.
3. Clerk's Report – Bronkema updated the board on the results of the May 5 election.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 80,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,292.54. Annual township audit is almost complete.
5. Community Comments: none.
6. A motion was made by Hossink and supported by Wolters **to approve** the adoption of **Ordinance 2015-05 to rezone property at 13370 Barry Street**, parcel number 70-12-32-300-063, from light industrial to heavy industrial district. Motion carried. Ayes: Hossink, Bronkema, Vander Zwaag, Wolters. Nays: None. Absent: Nienhuis. Abstentions: None. Motion carried.
7. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a mining special use renewal for H & R Sand Mine** at parcel numbers 70-12-06-100-003, 70-12-06-100-004, 70-12-06-100-019 and 70-12-06-100-024 on Fillmore Street. Motion carried.
8. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a special use renewal for August Lighting at 10000 Stanton Street**, parcel number 70-12-01-300-043. Motion carried.
9. A motion was made Hossink and supported by Bronkema **to approve** the Planning Commission's recommendation for **the renewal of a special use permit for Turkey City Sand Mine at 0 136<sup>th</sup> Avenue**, parcel numbers 70-12-17-100-003 and 70-12-17-200-001 on 136<sup>th</sup> Ave. Motion carried.
10. Ken Koester came to the board with concerns about a resident in his neighborhood. The township will follow up on these concerns and get back to Mr. Koester.
11. Discussion was held on certain buildings that may meet the qualifications of the new Dangerous Buildings Ordinance.

12. Discussion was held on the zoning provision for two dwellings on one property allowed for farming. The consensus was that Section 5.04A – Permitted Accessory Uses should be reviewed.
13. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
14. Fire Chief's Report – Wolters passed out the annual Olive Township Fire Rescue report, and updated the board on OTFR matters.
15. A motion was made by Hossink and supported by Bronkema **to reappoint Dwayne Dreyer to a three year term on the Planning Commission**. Motion carried.
16. A motion was made by Vander Zwaag and supported by Hossink **to reappoint Kurt Potter to a three year term on the Zoning Board of Appeals**. Motion carried.
17. A motion was made by Vander Zwaag and supported by Hossink **to approve the purchase of filing cabinets at a cost not to exceed \$4,500**. Motion carried.
18. Discussion was held on the need for some roadside drain work. Supervisor Wolters will work on guidelines for this.
19. A motion was made by Hossink and supported by Vander Zwaag **to amend the term of service members of the Construction Board of Appeals from three years to two years** to meet state statutory guidelines. Motion carried.
20. Discussion was held on the new FOIA regulations.
21. Discussion was held on the issues with the new server. The consensus is to go back to a local server in the building.
22. Wolters reported on a recent MACC meeting he attended.
23. Vander Zwaag and Wolters reported on a recent Ottawa County Road Commission meeting they attended.
24. Wolters reported on a recent Lakeshore Advantage meeting he attended that included a tour of the Tyson plant.
25. Vander Zwaag reported on the County Legislative Forum he attended.
26. A motion was made by Vander Zwaag and supported by Bronkema **to approve invoices for payment**. Motion carried.
27. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
28. A motion was made by Bronkema and supported by Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:42 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, April 16, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, April 16, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Treasurer Vander Zwaag led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: none.

1. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda.** Motion carried.
2. A motion was made by Nienhuis and supported by Hossink **to approve the Regular Meeting Minutes of March 19, 2015.** Motion carried.
3. Clerk's Report – A motion was made by Hossink and supported by Nienhuis **to approve the sale of two graves in lot D-69** in the Olive Township Cemetery to Ken and Norma Assink **and four graves in lot D-76** to Randy and Mary Vander Zwaag. Motion carried.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 500,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 18,075.30.
5. Community Comments: none.
6. A motion was made by Bronkema and supported by Nienhuis **to approve** the Planning Commission's recommendation to grant the request for **a temporary/seasonal use permit for Potter Orchard to operate a farm market** from May 1 – December 23 **at 13714 Port Sheldon**, parcel number 70-12-30-200-012. Motion carried.
7. A motion was made by Bronkema and supported by Vander Zwaag **to approve** the Planning Commission's recommendation to allow **a temporary seasonal use permit for Les Jongekrijg to sell flowers, produce, Christmas trees**, and miscellaneous related items from May 1 to December 20, 2013 **at 9622 Port Sheldon**, parcel number 70-12-25-200-032. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation to renew **the mining special use permit for Wishbone Estates at 13951 Stanton Street**, parcel number 70-12-06-200-004. Motion carried.
9. Fire Board – A motion was made by Nienhuis and supported by Hossink **to appoint Terry Rouwhorst to finish out the remainder of a six year term on the fire board.** Motion carried.
10. A motion was made by Vander Zwaag and supported by Nienhuis **to appoint Ross Brown, Keith Wolters and Dan Raak to the Construction Board of Appeals for three year terms.**
11. Wolters informed the board that the County Road Commission will hold its annual meeting on April 29 at 6:30 pm. Wolters and Vander Zwaag will attend.

12. Discussion was held on possible road projects.
13. Wolters reported on the recent Macatawa Area Coordinating Council meeting he attended.
14. Vander Zwaag reported on the DNR pheasant habitat meeting held recently.
15. Vander Zwaag reported on a Zeeland Recreation meeting. Zeeland Rec has a new director.
16. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
17. A motion was made by Hossink and supported by Nienhuis **to approve publication of minutes by title only**. Motion carried.
18. A motion was made by Vander Zwaag and Hossink **to adjourn the meeting**. Motion carried. The meeting was adjourned at 8:17 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, March 19, 2015, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, March 19, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Dwayne Dreyer, Kevin Ellerbroek, Mark Kolean, Duane Wolters, Greg Ransford.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Vander Zwaag and supported by Hossink **to approve the Regular Meeting Minutes of February 19, 2015**. Motion carried.
3. Clerk's Report – A motion was made by Bronkema and supported by Hossink **to approve the sale of two graves in lot D-58 in the Olive Township Cemetery to Bonnie Assink**. Motion carried.
4. Treasurer's Report – Vander Zwaag reported a transfer of \$ 40,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 10,842.30
5. Community Comments: none.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for **a special use permit for West Michigan Management Services, LLC** to conduct a landscaping business with retail space and outdoor equipment and trailer storage at **13001 New Holland**, parcel number 70-12-32-400-006 with the following conditions:
  - Any outdoor fuel storage shall be screened, with screening and location approved by the fire chief,
  - The west façade shall be repaired by replacing the broken tiles with matching tiles or by using architectural metal siding,
  - Deceased landscape material shall be replanted,
  - Proposed outdoor equipment and trailer storage area shall be screened by a slatted material fence with at least 50% in a way that complements the current ornamental fence (South and East elevations only),
  - Future exterior signage shall not exceed previously approved signage, and shall be approved by the Zoning Administrator.
7. Discussion was held on details pertaining to the new Dangerous Buildings Ordinance. A motion was made by Hossink and supported by Vander Zwaag **to assign the duties of the DBO Appeals Board to the Township Board of Trustees**. Motion carried.
8. A motion was made by Hossink and supported by Nienhuis **to appoint Bill Monhollon as the Olive Township DBO Hearing Officer** at the contracted rate of \$75 per hour. Motion carried.

9. A motion was made by Vander Zwaag and supported by Nienhuis **to contract with Shoreline Computer Systems for monthly IT support plans MSP1 and Microsoft Azure Virtual Server.** Motion carried.
10. Fire Chief's Report – Wolters updated the board on recent activities of the fire department.
11. Fire Board – The board will appoint a new member to finish out a term at next month's meeting.
12. Wolters opened the public hearing on the budget. After hearing no comments from the general public, the public hearing was closed. After some discussion by the board on the budget, a motion was made by Hossink and supported by Vander Zwaag **to approve by Resolution 2015-02 the General Appropriations Act for budget year 2015-16.** A roll call vote was taken. Ayes: Nienhuis, Hossink, Bronkema, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried.
13. A motion was made by Vander Zwaag and supported by Hossink **to accept the bid of Cutting Edge for lawn care** for the Olive Township Hall, Central Station, and 120<sup>th</sup> & Port Sheldon properties for the period of 2 years. Motion carried.
14. A motion was made by Vander Zwaag and supported by Hossink **to approve the payment of bills to the end of the fiscal year, March 31, 2015.** Motion carried.
15. Discussion was held on the current fee schedule. No changes at this time.
16. Wolters reported on the March Board of Review. 29 parcels were reviewed.
17. Wolters reported on the latest Macatawa Area Coordinating Council meeting.
18. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment.** Motion carried.
19. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only.** Motion carried.
20. A motion was made by Vander Zwaag and supported by Hossink **to adjourn the meeting.** Motion carried. The meeting was adjourned at 8:24 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Regular Meeting  
Thursday, February 19, 2015, 7:00 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, February 19, 2015, at 7:00 p.m. Supervisor Wolters called the meeting to order, and Clerk Bronkema led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Mark Kolean, Connor Miller, Greg Ransford, Duane Wolters.

1. A motion was made by Hossink and supported by Nienhuis **to approve the agenda**. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of January 15, 2015 and the Special Meeting Minutes of January 27th**. Motion carried.
3. Clerk's Report – Bronkema reported that there had been a cost-center transfer of \$500 from Building Inspector's Wages to Hydrant Rentals. She updated the board on upcoming elections.
4. Treasurer's Report -- Vander Zwaag reported a transfer of \$30,000.00 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$7,591.21. Community Comments: none.
5. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for a special use by Connor Miller and Travis Carini to operate a **Landscape Business and establish an Apartment at 13362 Van Buren Street**, parcel number 70-12-32-100-035, with the condition that two rows of evergreen trees staggered six feet apart be placed from the east paved drive to a point at least 40 feet west along Van Buren Street to screen the bark bins, which may be placed anywhere within the staging area south of the evergreen screening. Motion carried.
6. A motion was made by Hossink and supported by Nienhuis **to approve** the Planning Commission's recommendation for a **special use by Zachary Sharkey to operate a Used Car Sales business** at 6702 Blair Lane, parcel number 70-12-19-400-022. Motion carried.
7. A motion was made by Vander Zwaag and supported by Nienhuis **to approve Ordinance 2015-04, the Dangerous Buildings Ordinance**, as recommended by the Planning Commission. A roll call vote was taken. Ayes: Bronkema, Vander Zwaag, Nienhuis, Hossink, Wolters. Nays: None. Motion carried.
8. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
9. Fire Chief's Report – Fire Chief Wolters passed out the fire department's monthly run report. He reported to the board that the township's new ISO rating is 6/10.
10. Fire Board Report – Vander Zwaag presented the proposed fire budget.

11. Bids will be accepted for lawn care for township properties for a two-year period. A scope of work is available from the office. Bids must be submitted to the office by March 19 at 4:00 pm.
12. A motion was made by Bronkema and supported by Hossink **to approve by Resolution 2015-01 an alternate date for the Board of Review organizational meeting and an extension to the Board of Review in case of extreme busyness**. A roll call vote was taken. Ayes: Vander Zwaag, Bronkema, Nienhuis, Hossink, Wolters. Nays: None. Abstentions: none. Motion carried.
13. The Board of Review will meet on March 9 from 3 – 9 pm and on March 10 from 9 am – 3 pm.
14. A motion was made by Vander Zwaag and supported by Nienhuis **to review the fee schedule** in the next month or two. Motion carried.
15. A motion was made by Vander Zwaag and supported by Nienhuis **to approve a rate increase from \$50 to \$60 per inspection for plumbing, electrical, and mechanical inspections**, effective April 1, with inspectors receiving \$50 per inspection. Motion carried.
16. A motion was made by Hossink and supported by Vander Zwaag **to approve Donald Zwagerman's Farmland and Open Space Preservation Program Application** for 10 years for 77 acres on Port Sheldon Street near 104<sup>th</sup> Avenue, parcel number 70-12-23-400-011. Motion carried.
17. Mark Kolean from Shoreline Computing Technology Solutions brought a proposal to the board for IT service.
18. A motion was made by Vander Zwaag and supported by Nienhuis **to increase general services, zoning administrator, building services and sexton wages by 2%**, effective April 1, 2015. Motion carried.
19. A motion was made by Bronkema and supported by Vander Zwaag **to set the Board of Trustees trustee wage at \$120 per regular meeting**, effective April 1, 2015. Motion carried.
20. A motion was made by Vander Zwaag and supported by Hossink **to set the Board of Trustees member wage at \$65 per extra meeting**, effective April 1, 2015. Motion carried.
21. A motion was made by Hossink and supported by Vander Zwaag **to set the Zoning Board of Appeals member wage at \$60 per meeting**, effective April 1, 2015. Motion carried.
22. A motion was made by Vander Zwaag and supported by Bronkema **to set the Board of Review member wage at \$75 per half-day meeting**. Motion carried.
23. Discussion was held on the annual budget for fiscal year 2015-16.
24. A motion was made by Hossink and supported by Nienhuis **to set the date for the public hearing for the 2015-16 budget for March 19, 7:30**. Motion carried.
25. The Annual Clean-up Day is scheduled for the last Saturday in April.
26. A motion was moved by Hossink and supported by Vander Zwaag **to approve the 2015-16 Annual Olive Township Fire Rescue budget as presented** by the Fire Board. Motion carried.
27. Wolters and Vander Zwaag reported on the county's Farmland Preservation informational meeting they attended. Wolters also reported on a meeting he had with people from Baldwin Lakes Estates. Vander Zwaag and Hossink reported on the Joint Planning Committee meeting held with both Blendon and Olive's Planning Commissions.

28. Correspondence was received on the following matters:

- MS Breakaway Ride – notification of a bike ride through the township on June 7<sup>th</sup>.
- DNR – information on Pheasant Habitat Management

29. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.

30. A motion was made by Bronkema and supported by Nienhuis **to approve publication of minutes by title only**. Motion carried.

31. A motion was made by Nienhuis and supported by Hossink **to adjourn the meeting**. Motion carried.  
The meeting was adjourned at 9:53 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees  
Special Meeting  
Tuesday, January 27, 2015, 5:30 p.m.  
6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met for a special meeting on Tuesday, January 27, 2015, at 5:30 p.m.  
Supervisor Wolters called the meeting to order.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: none.

1. A motion was made by Nienhuis and supported by Vander Zwaag **to appoint Richard Raak to a position on the fire board** for a six-year term. Motion carried.
2. A motion was made by Hossink and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 5:32 pm.

Lona Bronkema, Olive Township Clerk

**Olive Township Board of Trustees**  
**Regular Meeting**  
**Thursday, January 15, 2015, 7:00 p.m.**  
**6480 136<sup>th</sup> Avenue, Holland MI 49424**

The Olive Township Board of Trustees met in regular session on Thursday, January 15, 2015, at 7:00 p.m.

Supervisor Wolters called the meeting to order, and Trustee Nienhuis led in the Pledge of Allegiance and opened with prayer.

Members Present: Supervisor Todd Wolters, Treasurer Randy Vander Zwaag, Clerk Lona Bronkema, Trustee Terry Hossink, and Trustee Al Nienhuis.

Guests Present: Duane Wolters, Joe Bush, Greg Ransford.

3. A motion was made by Hossink and supported by Nienhuis **to approve the amended agenda**. Motion carried.
4. A motion was made by Hossink and supported by Nienhuis **to approve the Regular Meeting Minutes of December 18, 2014**. Motion carried.
5. Clerk's Report – Bronkema reported that there will be a Zeeland School election on February 24, with a proposal for a \$53.5 million bond. There will also be a state election on May 5 for road funding.
6. A motion was made by Vander Zwaag and supported by Hossink **to amend the budget** to decrease the Building Inspector Salaries & Wages line by \$4,500 and to increase the **Plumbing Inspector Salaries & Wages** line by \$1,500, the **Electrical Inspector Salaries & Wages** line by \$1,500 and the **Mechanical Inspector Salaries & Wages** line by \$1,500. Motion carried.
7. A motion was made by Hossink and supported by Nienhuis **to amend the budget** to increase the **Drains at Large** line by \$5,000 and to decrease the unassigned funds by \$5,000. Motion carried.
8. Treasurer's Report -- Vander Zwaag reported a transfer of \$ 30,000 from savings to checking. After all bills are paid, the balance remaining in the checking account is \$ 15,309.36. Vander Zwaag reported that the State Tax Commission is currently doing an audit on some Industrial Facilities Tax Exemptions from 2012-13.
9. Community Comments: none.
10. A motion was made by Bronkema and supported by Hossink **to approve the amendment to a special use permit for J&R Blueberry Farm** that authorized migrant housing at 6944 144<sup>th</sup> Avenue, parcel #70-12-19-100-017, by including 7107 West Olive Road, parcel #70-12-19-100-006, for the purpose of additional migrant housing with the following conditions: that the property is combined with the existing migrant housing lot and that the existing dwelling on parcel #70-12-19-100-006 shall be used for additional migrant housing for not more than one family of any number or not more than four unrelated individuals. Motion carried.
11. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance O-2015-01, a text amendment to Section 13.02** of the Zoning Ordinance having to do with permitted principal uses in the Light Industrial Zoning District, with language as recommended by the Planning Commission. Ayes: Hossink, Nienhuis, Vander Zwaag, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.
12. A motion was made by Hossink and supported by Nienhuis **to approve the adoption of Ordinance O-2015-02, a text amendment to Section 2.02** of the Zoning Ordinance having to do with definitions, with the

language as recommended by the Planning Commission. Ayes: Vander Zwaag, Nienhuis, Hossink, Bronkema, Wolters. Nays: None. Abstentions: None. Motion carried.

13. A motion was made by Hossink and supported by Vander Zwaag **to approve** the Planning Commission's recommendation for **a temporary seasonal or unusual use permit for Edward Hoezee to sell t-shirts and sweatshirts** at 9622 Port Sheldon, parcel #70-12-25-200-032 for no more than three days in May, three days in June, and three days in September. Motion carried.
14. Various enforcement issues were discussed with Zoning Administrator Ransford, with the board giving direction.
15. Fire Chief's Report – Chief Wolters handed out the monthly fire call report and reported on department training.
16. A motion was made by Vander Zwaag and supported by Bronkema **to approve the adoption of Ordinance O-2015-03, an amendment to the Fire Ordinance**, with the language as recommended by the Fire Board. Ayes: Bronkema, Hossink, Nienhuis, Vander Zwaag, Wolters. Nays: None. Abstentions: None. Motion carried.
17. A motion was made by Bronkema and supported by Nienhuis **to reappoint Duane Kooiker to a six year term on the fire board**. Motion carried.
18. A motion was made by Vander Zwaag and supported by Hossink **to approve the contract with Michigan Chloride Sales for dust control** on the township gravel roads for this year. Motion carried.
19. Joe Bush, the Ottawa County Water Resource Commissioner, addressed the board on future drain projects. Discussion was held between Bush and the board on the projects. Discussion was also held on the Prein & Newhof bid for mapping the drains. No action was taken.
20. A motion was made by Hossink and supported by Nienhuis **to hold elected officials' pay at the same rate as last year**. Motion carried.
21. A motion was made by Bronkema and supported by Nienhuis **to adopt the 2015 Federal Poverty Guidelines** for use by the Olive Township Board of Review and **to approve the Township of Olive 2015 Application for Property Relief** (see attached). Motion carried.
22. Discussion was held on the upcoming Farmland Preservation Workshops. Board members were encouraged to attend one of the workshops.
23. Wolters reported on a meeting he attended in which MDOT presented information on the M-231 bridge. The bridge should be open by the fall of 2015, and will include a bike lane. He also reported on a Tech Committee meeting he attended.
24. Vander Zwaag reported that he attended a Zeeland Recreation meeting. The topic of the meeting was the proposed millage for Zeeland schools that will be voted on February 24<sup>th</sup>.
25. A motion was made by Bronkema and supported by Vander Zwaag **to approve invoices for payment**. Motion carried.
26. A motion was made by Bronkema and supported by Hossink **to approve publication of minutes by title only**. Motion carried.
27. A motion was made by Vander Zwaag and supported by Nienhuis **to adjourn the meeting**. Motion carried. The meeting was adjourned at 9:10 pm.

Lona Bronkema, Olive Township Clerk